

Presbytery of Minnesota Valleys Stated Meeting
April 18, 2023 Via Zoom
7:00-8:30 p.m.

Presbytery Moderator Teaching Elder Leanne Thompson called the stated meeting of the Presbytery of Minnesota Valleys to order at 7:00 p.m. on Tuesday, April 18, 2023 via Zoom (a video conference program) with prayer.

Worship

Worship was led by Dr. Corey Schlosser-Hall, deputy executive director for Vision and Innovation, Office of the General Assembly and Commissioned Ruling Elder Kevin Riley Mt. Baker, Washington. The worship service revolved around the theme of the Matthew 25 initiative using the scripture Matthew 25:31-30.

Agenda, Quorum and Roll

The agenda was presented by the Stated Clerk. PRESBYTERY VOTED to approve the agenda as amended with addition of Committee on Representation report. PRESBYTERY VOTED to seat Corey Schlosser-Hall member of the Presbytery of NW Coast and to grant voice to Kevin Riley. The Stated Clerk declared a quorum was present. First time commissioners and guests were introduced.

2023 Presbytery Attendance	2/18	4/18	7/18	10/21
Candace Adams	X	X		
Aaron Alfred	X			
Karen Anderson-Dent				
Jon Armajani				
SanDawna Ashley				
Robert Bartlett				
Kathy Blair		X		
Steven Boots				
Elaine Boyd	X	X		
Beverly Brock	X	X		
Beth Buckwalter-Miller	X	X		
Jeffrey Bullock		X		
Mark Chamberlain				
Chris Conlin	X			
Beverly Crute	X	X		
Andrew Davis	X	X		
Sue DeNio				
Douglas Dent	X			
Jerry Dirks				
Daniel Duggan				
Mark Ford	X	X		
Tom Gard				
Cory Germain				
Edward Godshall				

Michael Hartwell	X	X		
Rollin Haynes		X		
Allen Jergenson	X	X		
Dwight Johnson				
Brian Jones		X		
Randall Knuth	X	X		
James Krapf				
Jeanne Kumbalek	X			
Raymond Larson				
David Lick	X	X		
John Lindholm				
Robert Maharry				
Lynne Matthews		X		
Laura Messer	X	X		
Ed Morgan				
Terry Morse				
Tony Oltmann		X		
Don Ottenhoff				
Pamela Prouty	X	X		
Scott Prouty	X	X		
Wayne Purintun				
Herbert Rotunda	X			
Bonnie Sue Roys				
Michael Roys				
Patricia Schick				
Darin Seaman	X			
Galen Smith	X	X		
Paul Snyder	X	X		
Robert Springer				
Norma Spurgin				
Tim Sutton				
Penny Temple-Johnson		X		
Leanne Thompson	X	X		
Scott Thompson	X			
Elizabeth Tot				
Anne Veldhuisen		X		
Tom Voigt				
Barbara Whipple				
Anna Williamson	X	X		
Leslie Winters				
William Yueill				

Commissioned Ruling Elders				
Sue Goebel				
Deb Klaassen	X	X		
Dennis Peterson	X	X		
Kathy Terpstra	X	X		
By Virtue of Office				
COL – Michael Hartwell	X	X		
COL – Louella Voigt	X	X		
CPL – Nancy Skoog	X	X		
COO – Patty Brandts		X		
COO – Le Roy Ennenga	X	X		
CN – Galen Smith	X	X		
CN – Beverly Brock	X	X		
PW Moderator – Gloria Rust				
Moderator Leanne Thompson	X	X		
Vice Mod – Douglas Dent	X			
Past Mod – Nancy Skoog	X	X		

Ruling Elder Commissioners

Amboy – EXCUSE
Ashby – EXCUSE
Baxter – Edith Alvarez
Beaver Creek – EXCUSE
Blue Earth – EXCUSE
Brewster – EXCUSE
Browns Valley – EXCUSE
Cambria – Kent Wilson Jones
Canby – Randy Lopau
Crosslake – Steve Anderson
Dawson – Stan Menning
Doran – EXCUSE
Edgerton – EXCUSE
Ellsworth – EXCUSE
Fergus Falls – EXCUSE
Foley – EXCUSE
Fulda – Melissa Danneman
Holland – Ron Moffitt
Iona – EXCUSE
Kasota – EXCUSE
Lake Crystal – EXCUSE
Lismore – EXCUSE
Litchfield – Mark Kolle
Luverne – Barb Antoine
Madelia – EXCUSE
Maine – EXCUSE
Mankato – EXCUSE
Marshall – Mary Thielke

Maynard – EXCUSE
Milroy – EXCUSE
Mountain Lake – EXCUSE
Osakis – Keven Withers
Pipestone – Denise Nagel
Randall – Terry Coffin
Redwood Falls – Deb Hess
Renville – EXCUSE
Round Lake – Lori Morrison
Rushmore – Randy Jacobs
Russell – EXCUSE
Saint Cloud – EXCUSE
Saint James – Katy Sturm
Saint Peter – Marge Johnson
Silver Lake – EXCUSE
Slayton – EXCUSE
Spicer Harrison – Lori Klose
Spicer Hope – Deb Ficek
Willmar – Betty Knutson
Windom – EXCUSE
Winnebago – Cheryl Gorackowski
Worthington – Le Roy Ennenga

Visitors

Karen Lange, Presbytery staff
Barb Wawrzyniak
Lois Bruns

The Consent Agenda

The Consent Agenda was presented by Stated Clerk, Pamela Prouty (TE) as follows:

1. Approve the minutes from the February 18, 2023, Stated Meeting
2. Receive the Stated Clerk's Report
3. Receive the Executive Presbyter's report (Attachment A)
4. Receive Administrative Commission reports from Brooten and Jackson (Attachment B)
5. Receive the Commission on Presbytery Life report (Attachment B)
6. Receive the Commission on Presbytery Leadership report including the compensation waiver from Luverne (Attachment C)
7. Receive the Commission on Presbytery Operations report (Attachment D)
8. Receive the Committee for Congregational Nurture report (Attachment E)

PRESBYTERY VOTED to approve the Consent Agenda.

Stated Clerk's Report

Stated Clerk, Pamela Prouty presented her report as follows:

1. The 2023 Boundary Training has been set for **Tuesday, September 12 from 10:00 3:00** at the Presbytery office at the Presbytery office.
2. The General Assembly Statistical reports have been submitted; the only church to not submit a report are Grace, First Parish, Russell and the First Presbyterian Church, Lake Crystal.
3. The Middle Governing Body forms have been submitted to the General Assembly.
4. The next meeting of the Clerks of Sessions and anyone else interested will be **Thursday, May 11 from 6:30- 8:00 p.m. via Zoom**
5. Clerk Session Record Review dates have been set as follows: Thursday, August 10 from 10:00 a.m.-12:00 p.m. at the Presbytery Office; Wednesday, August 16 from **4:00- 6:00 p.m. at the First Presbyterian Church, Windom** and Thursday, August 24 from 2:00-4:00 p.m. at the Federated Church, Fergus Falls, MN.
6. Since the February meeting, I have attended COL, Presbytery Planning, Presbytery Leadership meetings, overseen the stat entry, been in the presbytery office, answered many emails and phone calls and done paperwork plus more.

Executive Presbyter Report (Attachment A)

Executive Presbyter Beth Buckwalter Miller gave an oral report talking about what she has been doing as the Executive Presbyter.

Commission on Operations Report (Attachment B)

Co-chair Patty Brandts brought forth the request from Christ United Presbyterian Church in Marshall to sell their building. The Commission on Operations reviewed a proposal from Christ United Presbyterian Church in Marshall to sell their church building. We have determined that the criteria set forth in the Church Sale Policy have been met and present the following item for approval:

- Christ United Presbyterian Church in Marshall to sell their church building under the following terms:
 - o \$175,000 offer price (list price) - 100% cash offer
 - o Buyer – Sublo Karen Baptist Church \$5,000 in earnest money o Not contingent on an inspection o Close on or before April 30
 - o The Church to provide title insurance to the buyers within 10 days of acceptance

- Personal property of CUPC will be defined before completion of sale

PRESBYTERY VOTED to approve this request. The Presbytery Moderator then led the Presbytery in prayer for the future of this congregation as they discern where they will land next.

Need property description

Committee on Representation Report

Chair Mark Ford brought forth a request to set aside the bylaws regarding term limits for commission members in order to have Ruling Elder Keith Lohse serve an additional term on the Commission of Operations. PRESBYTERY VOTED to approve this request.

Then he put into nomination the names of Ruling Elder Keith Lohse, Windom to serve on the Commission on Operations for a three year term and Ruling Elder Sonya Alexander, Redwood Falls to serve a three year term on the Commission on Leadership. The Presbytery Moderator opened the floor for additional nominations. PRESBYTERY VOTED to cease nominations and cast a unanimous ballot for the two above nominees.

Report from Inventive Ministry Task Force

Paul Snyder gave a report inviting people to a zoom meeting on May 1 encouraging individuals to explore a call.

Clearwater Forest Report

Erin Anderson, the new Executive Director shared a video about upcoming programming at Clearwater Forest.

Speak Out/Committee Highlights/Announcements

A time of Speak Out, Committee Highlights and announcements were shared.

Honoring the Retirement of the Rev. Lynne Matthews

A time to honor the retirement of the Rev. Lynne Matthews from the First Presbyterian Church, Holland, MN. Stated Clerk, Pamela Prouty shared highlights of Lynne's service to the Presbytery. Others from the Presbytery also expressed their gratitude for her service. The Presbytery Moderator led the ritual for retirement and the Presbytery presented Lynne with a gift.

Prayers of the People/Lord's Prayer

Rev. Beth Buckwalter Miller shared the closing prayer written by Rev. Doug Dent

The meeting was adjourned at 8:33 pm.

The next meeting of the Presbytery of MN Valleys is scheduled for Saturday, October 21, 2023 at the Willmar church.

Respectfully Submitted,

Pamela R. Prouty

Stated Clerk

Attachment A

Executive Presbyter Report to the Presbytery of Minnesota Valleys April 18, 2023

First things first: I thoroughly enjoyed attending our last Presbytery meeting, held in person in the Redwood Falls church. It was so wonderful to see you face to face, to sing together, have meaningful conversation together, share lunch together, and have the fully embodied experience of being the Presbytery! I am grateful for zoom, particularly when winter weather closes roads, but nothing beats the joy of being together in person for me. So, thanks, all of you, who made that happen!

Church Visits: Since that last Presbytery meeting, I have been able to visit several of our churches. I was in Spicer for their wonderful chili cook-off fundraiser. Then in Litchfield for Gordy Pennertz's farewell Sunday. I preached in Osakis, and especially enjoyed meeting two of the kids of the church: Lincoln and Dodge. I learned their brother is named Chevy! Another Sunday in Spicer, when the weather was too challenging for travel, proved to be very meaningful. And I visited St. Cloud, enjoying the fellowship of coffee hour and especially the chance to see several of our retired pastors who attend that church. I have also both visited Canby and connected there via phone as they begin a new season of ministry with a partnership with the Lutheran church in town, and as Karen Houtman, a wonderfully gifted CRE, retires from her ministry. In addition to my church visits I am enjoying plugging into the Wednesday evening Bible study in the Willmar church, and deepening my relationship with members of this congregation.

Zoom Groups/Common Interest Groups: When I first arrived in our Presbytery, I led a book study that explored the theology of work and the priesthood of the believers. One of my passions is coming alongside church members and celebrating and empowering members in their daily lives. We know that an average person will spend 90,000 hours, over the course of a lifetime, at work. Our ministry cannot simply be about what happens for an hour on Sunday morning. All of life is an opportunity to serve God and one another. As a response to the book study, I began surveying our congregations as I made my visits to learn about common interests and the work of church members, and am now in the process of helping us develop some opportunities to connect, learn, grow, serve God and one another through our everyday life. On Feb. 20th a small group of crafters met for a zoom show & tell. We had fun learning about flower arranging, candle making, prayer shawl making, greeting card making, and artwork made from old jewelry. Now we are planning our first in-person event in Redwood Falls on April 22nd. We will be making greeting cards while deepening friendships and supporting our crafters who use their talents to serve God and people.

Another group I discovered in my travels were those involved in a wide variety of ways in church music! Stay tuned, because we are hoping to have a retreat day at Faith Presbyterian in Silver Lake in June to refresh, support and encourage our church musicians. Carol Meier, a gifted composer, and musician herself, will hopefully lead the day and it will be a blessing to all who attend.

I look forward to continuing to find ways to connect church members in the activities of daily life, as we work together to spread a blanket of God's love and care over the Minnesota Valleys region of our state.

South Sudanese Ministry: Another focus over the last couple of months has been helping to resource Thijin Gatwech, a South Sudanese man from St. Cloud who has a dream of developing a South Sudanese **Neuer Mental Professional Health Network seeking a grant.**

Professional Network that will provide mental health care to this community. Two of our pastors, Candace Adams, and Laura Messer, have joined me in working with Thijin as we explore grant opportunities for his ministry and offer support and encouragement. Thijin is the son of Pastor Elizabeth Tot in St. Cloud. Elizabeth is also working to care for the South Sudanese community.

Committee Meetings: I am an ex-officio member of our Presbytery committees and commissions and attend all of those meetings. I meet with our COL co-chairs every Monday afternoon, and then attend the monthly meetings of our other committees. I am grateful for all of the work, expertise, energy, imagination and faithfulness of our committee chairs and committee members. There is good work being done in our Presbytery as a result of so many people each doing their part!

One Year! I arrived in Minnesota on April 1st. I began my job on June 1st. So, I have now been through a Minnesota year. I have enjoyed the seasons, each with their own beauty. Winter is intense, but gorgeous and quiet and calming. I am looking forward to being out more and more as Spring begins. I will be doing some traveling in April and May, attending denominational gatherings as well as taking a little vacation time. And then I plan to begin circulating to all of our churches once again over the summer.

Attachment B

Commission on Presbytery Life Report to the Presbytery of Minnesota Valleys April 18, 2023

The Commission has not met.

In process:

- working on an update of the Ministry Plan and Design.
- looking at funding a musician's workshop,
- helping Elizabeth Tot with a mission and also her son with another mission for the Sudanese peoples.

We do hope to meet soon.

Brooten Administrative Commission Report to the Presbytery of Minnesota Valleys April 18, 2023

We have nothing to report.

Stan Menning, chair

Jackson Administrative Commission Report to the Presbytery of Minnesota Valleys April 18, 2023

We have nothing to report.

Galen Smith, chair

Attachment C

Commission on Leadership Report to the Presbytery of Minnesota Valleys April 18, 2023

Actions taken on March 2, 2023

COL VOTED to approve the Consent Agenda:

1. Co-chair actions:
 - a. Appointed the Rev. Beth Buckwalter Miller to moderate a Session meeting at Canby for their February 2023 meeting.
 - b. Appointed Scott Thompson to be the moderator at the Litchfield church.
 - c. Approved the Mankato church critical questions.
2. Received the updated 2023 Membership Roll
3. Received the Exit interview reports from CRE Karen Houtman, the Canby Session and the Rev. Lynne Matthews and the Holland Session.
4. COL VOTED to receive the Sabbatical plan from the Rev. Penny Temple-Johnson; Michael will write a letter with some questions.
5. COL VOTED to dissolve the relationship between CRE Gordy Pennertz and the First Presbyterian Church, Litchfield as of February 26, 2023.
6. COL VOTED to deny the request from Karen. We will abide by our Separation Agreement with the former CRE Karen Houtman; she can go back to the church after a six month absence (February-August, 2023).
7. COL VOTED to approve the Covenant of Dissolution as updated. (pg. 83).
8. COL VOTED to approve the temporary pastor agreement with the Rev. Levi Bollerud and the First Presbyterian church, Canby for six months effective March 1, 2023 – September 1, 2023. The terms are as follows for 35-40 hours per month. Pastor Bollerud will be paid \$12,000/year and \$6,000/year to the Our Savior's Lutheran Church in Canby.
9. COL VOTED to approve UMC License Lay Pastor Kristi Franken to serve communion at Beaver Creek for one year March 1, 2023- March 1, 2024.
10. COL VOTED to add the paragraph to the terms of call form: "I affirm and support the doctrinal stance of the PC(USA) as found in the PC(USA) Book of Confessions, the system of government as found in the "Form of Government, worship as described in the "Directory of Worship" discipline as described in the Church Discipline and in general, the mission and program of the PC(USA). Also, I will abide by the PC(USA) "Standards of Ethical Conduct" and the Presbytery of Minnesota Valleys "Covenant of Dissolution."

Actions taken at the April 6, 2023 meeting

A. COL VOTED to approve the Consent Agenda as follows:

B. Co-chair actions:

1. Appointed Scott Prouty to be the liaison to the First Presbyterian Church, Fulda
 2. Appointed Dan Honetschlager as liaison to the First Presbyterian Church, Amboy
 3. Approved the Mankato Sustainability Assessment
 4. Approved the Holland MIF (MDP)
 5. Received the following reports: the Exit Interview with CRE Gordy Pennertz, the six-month check ins with the Rev. Tom Voigt and the six-month check ins with the Rev. Jeanne Kumbalek and the Sessions of the First Presbyterian Churches of Lake Crystal and Kasota.
- C. COL VOTED to approve the \$100 scholarship per class for those who are involved with the Academy from account #2300 with the expectation that students will complete all assignments. Michael and Pam are working on updating the scholarship form.
- D. COL VOTED to appoint Ruling Elder Ron Moffit as the moderator at the First Presbyterian Church, Holland for the year of 2023 with the caveat that he meet with the Stated Clerk to talk about Presbyterian Polity.
- E. COL VOTED to approve the Compensation Report as attached. The Validated Minister/at large members who have not completed a report include Tony Oltman, Elizabeth Tot, Barb Whipple. The honorary retired ministers who have completed a report include Jerry Dirks, Tom Gard, Ray Larson, Patricia Schick, and Norma Spurgin.

MINISTER OF THE WORD AND SACRAMENT COVENANT OF DISSOLUTION

Background

Few circumstances in their professional lives challenge those in pastoral leadership to exercise more wisdom and judgment than the ones raised when leaving a congregation. In addition to making a professional move, they and possibly their family may be leaving supportive friends and community. When the transition involves the medical disability or retirement of a Minister of the Word and Sacrament/Teaching Elder who elects to remain in the community the issues become more complex and challenging.

The Book of Order offers guidance in the matter of transitions: (G-2.0905) “After the dissolution of the pastoral relationship, former pastors and associate pastors shall not provide their pastoral services to members of their former congregations without the invitation of the moderator of session.” These guidelines refer to any former ministerial relationship with a congregation as defined in The Book of Order G-2.0504.

While such transitions involve several entities (the session, congregation, church members, etc.) the Commission on Leadership (COL) believes that the burden of responsibility for creating a healthy transition lies primarily with the professional behavior of the departing Minister of Word and Sacrament. They must view the process of separation and transition as a final and critical part of their ministry to the congregation they have served in order to continue congregational health.

Practically, the departing Minister of the Word and Sacrament must work to educate the session and congregation on the Presbyterian understanding of the transition, including his/her support of the process and the role the Presbytery plays in it.

Emotionally and spiritually, the departing Minister of the Word and Sacrament can play a positive role by clarifying the importance of maintaining proper boundaries.

Representatives of COL will review the attached Covenant of Dissolution with each Minister of the Word and Sacrament/Teaching Elder who is leaving/retiring from a congregation. The information will also be reviewed with the Session.

The Covenant of Dissolution shall be signed by:

- Outgoing Minister of the Word and Sacrament/Teaching Elder · Clerk of Session of the congregation · Representative/s of COL.

When completed, the original copy shall be filed in the minister’s file and the Church’s file in the Presbytery Office and copies sent to the departing minister and the clerk of session.

MINISTER OF THE WORD AND SACRAMENT COVENANT OF DISSOLUTION

Following the dissolution of a Minister of the Word and Sacrament/Teaching Elder all pastoral leadership shall cease including but not limited to home, hospital, and nursing home visitation; counseling, leading worship, preaching, weddings, baptisms, and funerals.

In concurrence with the moderator, exceptions to this policy can be made through the Commission on Leadership (G-2.0905). Without an approved exception, there are no time limits to this covenant. This policy does not require termination of friendships, but they must be carefully continued in the spirit of the Covenant.

Complaints and violations to this covenant should be directed to the Commission on Leadership.

Covenant of Dissolution Agreement between _____ Presbyterian Church of _____
(location of church) and (minister) _____.

Length of relationship: _____

- ___ Dissolution initiated by Minister
- ___ Dissolution initiated by Congregation/Session
- ___ Dissolution initiated by Presbytery of Minnesota Valleys

Dissolution Date (by which all pastoral functions are concluded): _____

Last Day in the Pulpit: _____ Last Day in the Church Building: _____

Last Day in the Manse (if applicable): _____ (Note specifics if any rent and/or utilities are required from the exiting leadership if the manse is not vacated by this date:

Salary (including Housing Allowance) to be paid through (date): _____ and/or any Termination Bonus Pay for pastoral leadership: \$ _____. Note final payment date for these payments: _____. (All salaries paid and/or Termination Pay are part of Effective Salary and therefore shall be accompanied by Board of Pension dues for retirement and medical or other retirement payments.)

The departing Minister, the Session on behalf of the congregation and the Commission on Leadership having discussed the intent and requirements of the Presbytery policies regarding pastoral dissolution, agree to the following covenant.

AGREEMENT- Departing Minister

As of the effective Dissolution Date, I shall abide by the following:

- All pastoral functions must cease.
- Will no longer worship in this congregation. Possible exception: Special services of worship such as funerals, weddings, etc. as a congregant
- To not involve myself in any leadership or advisory role (public or private) in the congregation.
- That all financial obligations within the community are satisfied
- To leave the church study and the manse, if applicable, in an orderly fashion, returning all keys and removing personal possessions on the agreed upon date. · Notify the Board of Pensions

AGREEMENT of the SESSION

On behalf of the congregation, the session shall:

- Interpret the terms of the Covenant of Closure to the congregation.
- Assure that the agreement is in the Session Minutes.
- Notify the Board of Pensions

AGREEMENT of the PRESBYTERY COMMISSION ON LEADERSHIP

The Commission on Leadership shall:

- Meet and interpret the Covenant of Closure to the Minister of the Word and Sacrament and the Session.
- Remind all parties of the principles agreed to in the Covenant of Closure.
- Be responsible for necessary signatures \Agreement and Covenant of Closure are distributed as follows:
 - Original copy to the departing pastor

- Two copies to the Presbytery for minister and church file o The Clerk of Session

SIGNATURES:

_____ Date: _____
Departing Minister of the Word and Sacrament

_____ Date: _____ Clerk of
Session

_____ Date: _____
Commission on Leadership Chair or Designee

Updated and approved by COL and the Presbytery, April 18, 2023

2022-2023 MINISTER/COMMISSIONED RULING ELDER COMPENSATION REPORT

Church & Minister	Position	Church Size (2022)	Total Compensation	SECA Allowance	Meets Minimum Salary	Meets Minimum Cont. Ed	Meets Minimum Vacation	Year of Ordination/Commission
AMBOY: VACANT	VACANT	95	---	---	---	---	---	---
ASHBY Paul Snyder	Minister	96	\$71,008	☐	☐	☐	☐	2012
BAXTER Mark Ford	Minister	40	\$68,751	☐	☐	☐	☐	1999
BEAVER CREEK Pulpit Supply	Pulpit Supply	65	---	---	---	---	---	---
BLUE EARTH Pulpit Supply	Pulpit Supply	40	---	---	---	---	---	---
BREWSTER: VACANT	VACANT	30	----	---	---	---	---	---
BROWNSVALLEY: VACANT	VACANT	42	---	---	---	---	---	---
CAMBRIA and MADELIA Penny Temple-Johnson (60% Cambria, 40% Madelia)	Minister	107	\$54,232 M	☐	☐	☐	☐	2001
CAMBRIA (Madelia and Kasota) Sue Goebel	Commissioned Ruling Elder	107	\$150 per service					2015
CANBY: VACANT	VACANT	59	---	---	---	---	---	---
CROSSLAKE Mark Ford	Minister	51	See Baxter	☐	☐	☐	☐	1999
DAWSON Herb Rotunda (UCC)	Minister	47	\$16,484 M		No		☐	2002
DORAN Pulpit Supply	Pulpit Supply	17	---	---	---	---	---	---
EDGERTON (& LISMORE) Tom Voigt	Minister	111	\$56,732 M	☐	☐	☐	☐	2016
ELLSWORTH, RUSHMORE Randy Knuth	Minister	119	\$56,182 M		☐			1983
FERGUS FALLS FEDERATED Doug Dent	Minister	258	\$91,296	☐	☐	☐	☐	2001
FOLEY Beverly Brock	Minister	135	\$52,400 M		☐	☐	☐	2000
FULDA: VACANT	Minister	106	----	---	---	---	---	---
HOLLAND: VACANT	Minister	76	----	---	---	---	---	---
IONA Deb Klaassen (27 hrs/wk)	Commissioned Ruling Elder	42	\$40,360		☐			2007
KASOTA Jeanne Kumbalek	Minister	102	\$64,800		☐	☐	☐	1989
LAKE CRYSTAL Jeanne Kumbalek	Minister	167	See Kasota	---	---	---	---	1989
LISMORE Tom Voigt	Minister	39	See Edgerton	---	---	---	---	---
LITCHFIELD: VACANT	VACANT	46	----	---	---	---	---	---
LUVERNE Val Putnam (20 hrs/wk)	Interim	300	\$30,000		Waiver			1992
MADIELIA Penny Temple-Johnson (40%)	Stated Supply	103	See Cambria	---	---	---	---	2001

MANKATO: VACANT	Minister	268	----	---	---	---	---	---
MARSHALL/RUSSELL (50/50) Anne Veldhuisen (30 hrs/wk)	Minister	69	\$64,800	□	□	□	□	2010
MAYNARD Bev Crute (10 hrs/wk)	Stated Supply	11	\$5,400		Waiver	□	□	1985
MILROY Pulpit Supply	Pulpit Supply	11	---	---	---	---	---	---
MOUNTAIN LAKE Pulpit Supply	Pulpit Supply	32	---	---	---	---	---	---
OSAKIS Pulpit Supply	Pulpit Supply	23	---	---	---	---	---	---
PIPESTONE: VACANT	VACANT	175	---	---	---	---	---	---
RANDALL Michael Hartwell (2/3 time)	Minister	70	\$43,222		□	□	□	1991
REDWOOD FALLS Scott Prouty	Minister	157	\$65,758 M	□	□	□	□	1995
RENVILLE Anna Williamson	Minister	80	\$55,851 M		□	□	□	1994
ROUND LAKE: VACANT	VACANT	77	----	---	---	---	---	---
RUSHMORE Randy Knuth	Minister	86	See Ellsworth	---	---	---	---	1983
RUSSELL (pays 50%) Anne Veldhuisen	Minister	64	See Marshall	---	---	---	---	---
SAINT CLOUD Darin Seaman	Minister	342	\$82,436	□	□	□	□	2002
SAINT JAMES David Lick	Minister	177	\$69,060	□	□	□	□	2013
SAINT PETER Andrew Davis	Minister	154	\$66,215		□	□	□	2005
SILVER LAKE Laura Messer	Minister	69	\$61,912	□	□	□	□	2021
SLAYTON (50% time, share w/1 st Reformed) Aaron Punt	Minister	63	\$66,945		□	□	□	2012
SPICER, HARRISON: VACANT	VACANT	54	---	---	---	---	---	---
SPICER, HOPE Brian Jones	Minister	165	\$81,545	□	□	□	□	2000
UNDERWOOD, Maine Robert Kersten (15 hrs/wk)	Stated Supply	38						???
WILLMAR Scott & Leanne Thompson	Co-Ministers	216	\$76,651	□	□	□	□	2006
WINDOM Pamela Prouty (20 hrs/wk)	Minister	100	\$39,452	□	□	□	□	1995
WINNEBAGO: VACANT	VACANT	142	---	---	---	---	---	---
WORTHINGTON Galen Smith	Minister	184	\$65,908	□	□	□	□	1989

Commission on Leadership is clarifying compensation. Churches without data shown are either vacant or did not submit a report

Compensation does not include other benefits such as pension, continuing education, and professional expenses.

Continuing education greater than \$750 minimum is considered compensation (tax-free benefit).

Vacation in excess of minimum is considered in lieu of compensation at 1/52 of cash salary per week allowed.

Total Salary: Salary, housing or manse allowance, employer contribution to 403b, SECA allowance, and other allowances (e.g.: dental, medical deductible – other than Board of Pensions required coverage)

The letter “M” in the Total Compensation column indicates a manse is part of the compensation.

Attachment D

Commission on Presbytery Operations - Budget and Finance Task Force Report to the Presbytery of Minnesota Valleys April 18, 2023

We met via Zoom on February 23, 2023 and March 23, 2023.

Financial Review:

- We are about 8% ahead of 2022 in Per Capita and Mission collections through February.
- Expenses are in line with amounts budgeted, after adjusting for Youth Coordinator and Circuit Pastor positions that are not yet filled.

Approved scholarship/grant requests for the following:

- Faith - Silver Lake, Camp Scholarship: \$ 75.00

Commission on Operations reviewed a proposal from Christ United Presbyterian Church in Marshall to sell their church building. We have determined that the criteria set forth in the Church Sale Policy have been met and present the following item for approval:

- Christ United Presbyterian Church in Marshall to sell their church building under the following terms:
 - o \$175,000 offer price (list price) - 100% cash offer
 - o Buyer – Sublo Karen Baptist Church \$5,000 in earnest money
 - o Not contingent on an inspection
 - o Close on or before April 30
 - o The Church to provide title insurance to the buyers within 10 days of acceptance
 - o Personal property of CUPC will be defined before completion of sale

Christ United Presbyterian Church of Marshall Sale Rationale

On March 5, 2023, our congregation made the difficult and faithful decision to sell our aging building and take our ministry out into the world in new ways. The vote was unanimous.

We have been blessed as the oldest worshipping community, with 150 years of ministry in Marshall, MN and we know that God is not done with us yet.

We present to you the Purchase Agreement our session has accepted from the Sublo Karen Baptist Church, a congregation that has been renting our space for more than two years. Their intention with the building is to continue using it as a worship and teaching space for their growing congregation. We are excited to offer them this opportunity to establish themselves in our community.

In accordance with the Policy on Sale of Church Property drafted by the Presbytery of Minnesota Valleys, here is our basic plan moving forward.

1.a. The funds generated from the sale of the building will be placed in a separately identifiable account so that we can allow for the accounting for all income and expenditures for this account.

- We are looking into placing the funds in a New Covenant Fund through the PC(USA). This will allow the money to grow as we settle into our new space.
- The New Covenant Fund appeals to our congregation because the money will be accessible if we need it in the future, while being invested thoughtfully and faithfully by experienced financiers.

1.b. For the time being, the funds from the sale will remain untouched, as we are able to balance our budget through giving without the expenses connected to our building.

- We have been invited to share space at the Campus Religious Center affiliated with Southwest Minnesota State University. This space is managed by a board and currently used by both Lutheran Campus Ministries and the Catholic Campus Ministries.
- We will be given office space of our own as well as use of the worship space on Sunday mornings, a conference room, kitchen, bathrooms, and fellowship areas as needed.
- The building is handicapped accessible and positioned next to the campus. This will give us the opportunity to serve not only our existing congregation members, but also provide opportunities for outreach and mission to the college campus and community of Marshall.
- We have agreed to pay \$1,000 a month to support the space, and our use of it. This money will come from our normal giving, understanding that we have funds available from the sale to use if necessary.

We thank you for your consideration and your prayers as we seek new ways to serve where God has called us to serve. We know that God is walking with us through these decisions and that God will continue to walk with us as we prayerfully and faithfully move to the next chapter of our ministry.

Thank you,

Pastor Anne Veldhuisen, Clerk Mary Thielke, and the Session of Christ United Presbyterian Church

Attachment E

Congregational Nurture Committee Report to the Presbytery of Minnesota Valleys April 18, 2023

The Congregational Nurture Committee has been asked to try to get additional contact information for positions in congregations such as Sunday School Superintendent, CE Chairperson, Youth leader, Mission Chairperson, Music leaders, Finance chair, etc. The purpose of this information is to be able to share information of events and to ask for information from congregations. Please help your liaison collect this information and share it with the presbytery office.

Planning is underway for the Ministry Leaders Retreat September 17-21 to be held at Clearwater Forest. Candace Adams has agreed to be the Spiritual Leader and presenter. Registration information will be available soon.

Here are the current 2023 church liaison assignments:

Darlene: Baxter/Brainerd, Crosslake, Foley, Osakis, Randall

Sally: Cambria, Madelia, Mountain Lake, Saint James, Windom, Winnebago

Michael: Amboy, Blue Earth, Kasota, Lake Crystal, Mankato, Saint Peter

Beverly: Dawson, Litchfield, Milroy, Redwood Falls, Renville

Al: Silver Lake, Spicer, Harrison, Willmar, Maynard

Galen: Brewster, Edgerton, Ellsworth, Lismore, Rushmore, Round Lake

Rollin: Canby, Fulda, Iona, Marshall, Russell, Slayton

Kathy: Beaver Creek, Holland, Luverne, Pipestone, Worthington

???: Ashby, Browns Valley, Doran, Fergus Falls, Maine Twp/Underwood, Maine

Minnesota Valleys			2/28/2023				
Statement of Financial Position							
			12/31/2020	12/31/2021	12/31/2022	2/28/2023	YTD Unalloc. Income
Assets							
Operating Funds:	1000	Checking - USB	\$79,312	\$426,094	\$127,448	\$210,753	
	1001	Checking-Credit Union	\$0	\$0	\$0	\$0	
	1010	Savings - USB	\$112,711	\$112,717	\$500	\$500	
	1011	Savings-Credit Union	\$0	\$0	\$0	\$0	
		Near-term Operating Funds:	\$192,023	\$538,812	\$127,948	\$211,253	
Investment Portfolios:	1100	NCTC Balanced Income Fund	\$213,553	\$238,331	\$420,049.48	\$420,049.48	
	1110	NCTC MN Val Ch Loan Fund	\$298,696	\$333,353	\$279,856.23	\$279,856.23	
	1120	NCTC Development & Mission	\$491,248	\$548,247	\$460,263.52	\$460,263.52	
	1150	NCTC Proceeds - Church Closure	\$532,862	\$594,689	\$499,252.56	\$499,252.56	
	1180	NCTC Operating Reserves	\$0	\$0	\$113,907.09	\$113,907.09	
	1210	NCFM Candidates Trust Fund	\$19,612	\$20,101	\$16,878	\$16,878	
	1220	Fndn-Ken Stinson	\$16,835	\$16,835	\$16,835	\$16,835	
	1230	PCF Beatrice Ronning Fund	\$9,253	\$9,253	\$9,253	\$9,253	
	1200	Fndn-Millennium Fund	(\$0)	(\$0)	(\$0)	(\$0)	
			\$1,582,058	\$1,760,808	\$1,816,294	\$1,816,294	
Non-Financial Assets:	1400	Willmar Church Loan	(\$0)	(\$0)	(\$0)	(\$0)	
	1405	Edgerton Church Loan	\$0	\$0	\$0	\$0	
	1450	Lifespring Ch-Contract forDeed	\$0	\$0	\$0	\$0	
	1500	Office Equipment	\$39,589	\$0	\$0	\$0	
	1510	Office Kitchenet	\$0	\$0	\$0	\$0	
	1520	Office Furniture	\$0	\$0	\$0	\$0	
	1530	Land	\$212,643	\$0	\$0	\$0	
	1540	Building	\$139,524	\$0	\$0	\$0	
	1550	Land Improvments	\$47,202	\$0	\$0	\$0	
	1599	Accumulated Depreciation	(\$182,540)	\$0	\$0	\$0	
			\$256,417	(\$0)	(\$0)	(\$0)	
		Total Assets:	\$2,030,498	\$2,299,619	\$1,944,242	\$2,027,547	
Liabilities							
Operating Payables:	1208	Due From (To) Synod Payroll	\$19,207	\$11,841	\$20,134	\$20,263	
	1209	SBA PPP Loan	\$0	\$0	\$0	\$0	
	2103	GA Per Capita	\$4,487	\$4,344	\$0	\$0	
	2099	A/P Synod - Per Capita/Fin Svs	\$3,210	\$3,114	\$2,960	\$2,881	
	2024	Unallocated Deposits	\$525	\$525	\$0	\$0	
			\$27,429	\$19,823	\$23,094	\$23,144	
Pass-through Payables:	2000	GA Unified Mission	(\$1,210)	\$1,185	\$1,760	\$256	
	2001	GA Designated Mission	(\$722)	\$1,183	\$5,000	\$0	
	2020	Synod Unified Mission	\$3,112	\$2,437	\$1,615	\$256	
	2021	Synod Designated Mission	\$364	\$364	\$0	\$0	
	2002	GA One Great Hour of Sharing	\$755	\$1,037	\$850	\$344	
	2003	GA Christmas Joy Offering	\$874	\$1,159	\$50	\$480	
	2004	GA Peace & Global Witness	\$1,854	\$2,069	\$364	\$90	
	2005	GA Witness Offering	\$324	\$0	\$0	\$0	
	2006	GA Pentecost Offering	\$0	\$0	\$0	\$20	
	2007	GA Hunger Program	\$1,277	\$527	\$0	\$0	
	2008	GA Theological Education Fund	\$890	\$1,120	\$200	\$0	
	2009	GA Disaster Relief	\$9,950	\$9,375	\$1,100	\$604	
	2010	Special Offering Payable	\$1,304	\$1,304	\$0	\$0	
			\$18,773	\$21,760	\$10,939	\$2,050	
		Total Liabilities:	\$46,202	\$41,583	\$34,033	\$25,194	

Minnesota Valleys			2/28/2023				
Statement of Financial Position							
			12/31/2020	12/31/2021	12/31/2022	2/28/2023	YTD Unalloc. Income
Net Assets							
Designated Accounts:	2100	SDOP	\$3,267	\$545	\$545	\$545	
	2105	Shared/Emergency Grant	\$13,423	\$15,923	\$19,923	\$20,923	
	2110	Legal/PJC	\$4,029	\$4,529	\$5,029	\$5,529	
	2115	Jackson Church sale	\$0	\$160,890	\$155,288	\$155,229	
	2120	Presbytery Building Sale	\$0	\$181,637	\$181,637	\$181,637	
	2125	PPP Loan Fund	\$0	\$33,240	\$32,210	\$32,210	
	2130	Operational Reserve Account	\$50,000	\$50,000	\$50,000	\$50,000	
	2135	GA Alternates	\$3,523	\$4,687	\$5,687	\$5,648	
	2140	EP General Assembly Account	\$1,359	\$3,152	\$5,152	\$5,112	
	2145	Stated Clerk GA Acct	\$5,595	\$6,410	\$7,254	\$7,254	
	2150	Funds Collected for Clearwater	\$1,440	\$5,120	\$100	\$2,080	
	2160	Funds Collected for Okoboji	\$0	\$0	\$0	\$0	
	2165	Admin Asst Contin Ed	\$405	\$905	\$706	\$1,206	
	2170	EP Continuing Ed	\$0	\$750	\$1,601	\$1,776	
	2175	Stated Clerk Contin Ed	\$264	\$764	\$1,642	\$1,942	
	2200	Supp&Dev Pastrl&Congr Leaders	\$614	\$614	\$314	(\$47)	
	2210	Commission on Leadership Event	\$8,560	\$9,310	\$10,060	\$10,810	
	2220	Boundary Training	\$2,124	\$2,874	\$3,624	\$4,374	
	2300	Camp&Conference Scho&Support	\$27,880	\$35,130	\$37,930	\$39,155	
	2302	Triennium	\$3,273	\$6,593	\$10,488	\$15,098	
	2305	3-Year Grants to Pastors	\$0	\$0	\$0	\$0	
	2307	Ethiopia-So Sudan Mins Network	\$0	\$0	\$0	\$0	
	2310	Cong Transformation	\$52,295	\$63,869	\$60,419	\$61,669	
	2315	ChemicAbuse&DependTrng Pastors	\$2,060	\$2,317	\$2,573	\$2,672	
	2320	Pby Pentecost Offering	\$241	\$241	\$241	\$241	
	2325	Technology Upgrades	(\$1,660)	(\$2,224)	(\$3,740)	(\$3,365)	
	2330	Peace and Global Witness	\$2,737	\$6,700	\$5,216	\$5,799	
	2450	Lead Dev for Minis-The Academy	\$4,623	\$4,623	\$5,048	\$5,048	
	2500	Occidente Projects	\$200	\$960	\$960	\$960	
	2510	Occidente Scholarships	\$7,943	\$9,005	\$12,215	\$12,475	
	2520	Occidente Travel	\$1,447	\$2,947	\$2,947	\$2,947	
	2530	Occidente Miss Work Trip	\$1,183	\$1,183	\$1,183	\$1,183	
	2550	Candidate Trust Fund/Interest	\$28,842	\$31,123	\$31,946	\$32,464	\$0
	2605	Brooten Church Sale	\$0	\$0	\$48,323	\$63,998	
			\$225,667	\$643,816	\$696,520	\$726,573	
Restricted Funds	2800	Endow Mem Acct/K Stinson	\$13,272	\$0	\$0	\$0	
	2810	Perm Restricted - Ronning	\$9,253	\$0	\$0	\$0	
	3400	Perm Restrict Stinson Fund	\$0	\$13,272	\$13,272	\$13,272	\$0
	3420	Perm Restrict Ronning Fund	\$0	\$9,253	\$9,253	\$9,253	\$0
	3215	Transforming Events Desig Fund	\$27,937	\$18,212	\$13,667	\$13,505	\$0
	3120	Small Church Resid. Grants	\$15,000	\$15,000	\$15,000	\$10,000	\$0
			\$65,462	\$55,737	\$51,191	\$46,029	
Equity in Funds Invested	2600	Candid. Trust -income is undes	\$16,373	\$0	\$0	\$0	
	2400	Dev & Mission -income is undes	\$244,442	\$0	\$0	\$0	
	3300	Temp. Restrict Balanced Fnd	\$0	\$186,047	\$244,120	\$195,247	(\$1,464)
	3310	Temp. Restrict Loan Fund	\$0	\$262,643	\$250,824	\$192,708	(\$1,445)
	3320	Temp. Restrict Dev/Mis Fund	\$0	\$244,442	\$271,480	\$182,247	(\$1,367)
	3350	Temp. Restrict Closures Fund	\$0	\$464,243	\$494,911	\$389,099	(\$2,918)
	3360	Temp. Restrict Candid. Fund	\$0	\$16,373	\$16,217	\$12,994	\$0
	3000	Pooled Funds Unallocated	\$832,712	\$0	\$0	\$0	
			\$1,093,527	\$1,173,748	\$1,277,552	\$972,295	
Reserves & YTD Surplus	3100	Prior Years' Unalloc. Surplus	\$397,121	\$275,349	\$273,275	\$186,849	\$77,801
		YTD Unallocated Changes in Funds	\$192,550	\$108,968	(\$360,579)	(\$12,446)	
		YTD Operating Surplus (Deficit)	\$9,970	\$75,198	(\$27,750)	\$83,052	
		YTD Non-operating Income (Loss)			\$0	\$0	
			\$599,641	\$459,516	(\$115,054)	\$257,455	
Total Liabilities and Net Assets			\$2,030,498	\$2,374,399	\$1,944,242	\$2,027,547	