

**The Presbytery of Minnesota Valleys
Stated Meeting
November 6, 2021
First Presbyterian Church, St. James, MN**

The Stated Meeting of the Presbytery of Minnesota Valleys met on Saturday November 6, 2021, at the First Presbyterian Church of St James, MN. Prior to the meeting, a Commissioner Briefing was held at 9:00 a.m. led by the Rev. Galen Smith. The Chaplain of the day was the Rev. Michael Roys.

The Stated Meeting was called to order at 10:00 a.m. by Moderator the Rev. David Lick, who then led us in prayer. Moderator Lick gave a cordial welcome to St James Church and a brief history of the church; he shared they held their 150th church anniversary in 2020 but held the celebration in 2021 because of the COVID 19 pandemic.

Agenda, Roll and Quorum

Stated Clerk Pamela Prouty presented the Agenda with no changes noted, and no one to be seated as a corresponding member; PRESBYTERY VOTED to approve Agenda as presented. The Stated Clerk also declared a quorum was present as evidenced in the attendance roll below:

Teaching Elder Members	Feb 6	May 18	Aug 17	Nov 6
Candace Adams	---	---	---	P
Aaron Alfred	E	E	E	E
Karen Anderson-Dent	E	E	E	E
Jon Armajani	E	E	E	E
Murphy Ashley	P	E	E	E
SanDawna Ashley	P	E	E	E
Robert Bartlett	P	P	E	E
Kathy Blair	P	E	E	P
Steven Boots	E	E	E	E
Elaine Boyd	P	P	P	P
Beverly Brock	E	P	P	E
Hank Campbell	E	E	E	E
Dawn Carder	E	E	E	E
Mark Chamberlain	E	E	E	E
David Choate	P	P	P	P
Chris Conlin	E	E	E	E
Beverly Crute	P	P	E	E
Jason Cunningham	E	E	E	E
Andrew Davis	P	P	E	P
Sue DeNio	E	E	E	E
Nancy DeVries	E	E	E	E
Douglas Dent	E	P	E	E
Jerry Dirks	E	E	E	E

Daniel Duggan	P	P	E	E
Merle Elrod	E	E	E	E
Mark Ford	P	P	P	P
Tom Gard	E	E	E	E
Cory Germain	P	E	E	P
Edward Godshall	E	E	E	E
Michael Hartwell	P	P	P	E
Rollin Haynes	P	E	E	E
Lindsay Jacaruso	P	P	P	P
Allen Jergenson	P	P	P	P
Dwight Johnson	E	E	E	E
Randall Knuth	P	P	P	E
James Krapf	P	P	P	E
Raymond Larson	E	E	E	E
David Lick	P	P	P	P
John Lindholm	E	E	E	E
Robert Maharry	E	E	E	E
Sharon "Lynne" Matthews	E	P	P	E
Laura Messer	---	---	---	P
Ed Morgan	E	E	E	E
Terry Morse	E	E	E	E
Tony Oltmann	E	E	E	E
Don Ottenhoff	E	E	E	E
Pamela Prouty	P	P	P	P
Scott Prouty	P	P	P	E
Wayne Purintun	E	E	E	E
Charles Reid	E	E	E	E
Herbert Rotunda	P	P	P	P
Bonnie Sue Roys	E	E	P	P
Michael Roys	E	P	P	P
Patricia Schick	E	E	E	E
Darin Seaman	P	P	P	E
Galen Smith	P	P	P	P
Paul Snyder	P	E	P	P
Robert Springer	E	E	E	E
Norma Spurgin	P	E	E	E
Tim Sutton	E	E	E	E
Penny Temple-Johnson	E	E	P	P
Leanne Thompson	P	P	P	P
Scott Thompson	P	P	P	P
Elizabeth Tot	E	E	E	E
Anne Veldhuisen	P	P	E	P
Tom Voigt	P	E	E	E

Barbara Whipple	E	E	E	E
Anna Williamson	P	P	E	P
Leslie Winters	E	E	E	E
William Yueill	E	P	E	E
Commissioned Ruling Elders				
Linda Becken	E	E	P	E
Sue Goebel	E	E	E	E
Deb Klaassen	P	E	E	E
Gordon Pennertz	P	P	E	E
Kathy Terpstra	--	P	P	P
Candidates/Inquirers				
By Virtue of Office				
Trans & Dev – Randy Knuth	P	P	P	E
COL – Beverly Brock	E	P	P	E
COL – Deb Hess	P	E	P	E
CPL – Andy Davis	P	P	E	P
CPL – Galen Smith	P	P	P	P
COO – Stan Menning	P	P	P	P
COO – Le Roy Ennenga	P	P	P	E
PW Moderator – Gloria Rust	E	E	E	E
Moderator – David Lick	P	P	P	P
Vice Moderator – Nancy Skoog	P	P	P	P

Ruling Elder Commissioners

Amboy – Nancy Runge

Ashby – EXCUSE

Baxter – Edith Alvarez

Beaver Creek – EXCUSE

Blue Earth – EXCUSE

Brewster – EXCUSE

Browns Valley – EXCUSE

Cambria – Verna Walters

Canby – EXCUSE

Crosslake – EXCUSE

Dawson – Sharilyn Bates

Doran – EXCUSE

Edgerton – EXCUSE

Ellsworth – EXCUSE

Fergus Falls, Federated – EXCUSE

Foley – EXCUSE

Fulda – EXCUSE

Holland – EXCUSE

Iona – EXCUSE

Kasota – EXCUSE

Lake Crystal – EXCUSE

Lismore – Dean Knips

Litchfield – EXCUSE

Luverne – EXCUSE

Madelia – EXCUSE

Maine – EXCUSE

Mankato – EXCUSE

Marshall – EXCUSE

Maynard – EXCUSE

Milroy – EXCUSE

Mountain Lake – EXCUSE

Osakis – Keven Withers

Pipestone – EXCUSE

Randall – EXCUSE

Redwood Falls – EXCUSE

Renville – EXCUSE

Round Lake – EXCUSE
Rushmore Emmanuel – EXCUSE
Rushmore First – EXCUSE
Russell – EXCUSE
Saint Cloud – EXCUSE
Saint James – Mary Meyer
Saint Peter – Marjorie Johnson
Silver Lake – Barb Wawrzyniak

Slayton – EXCUSE
Spicer Harrison – Dennis Peterson
Spicer Hope – Deb Ficek
Willmar – Betty Knutson
Windom – EXCUSE
Winnebago – EXCUSE
Worthington – Vance Miller

Visitors

Karen Lange
Brenda Choate
Twila Curry
Debi Larson
Iris Stevens
John Blair
Kathy Knips

First time Commissioners and Guests were introduced.

Consent Agenda

The Consent Agenda was presented as amended by adding the Moderator Report and Session Record Report.

CONSENT AGENDA FOR THE PRESBYTERY OF MINNESOTA VALLEYS November 6, 2021

1. Approve the minutes from the August 17, 2021, Stated Meeting and the September 27, 2020, Special Presbytery Meeting.
2. Receive the Stated Clerk's Report
3. Receive the Gap Executive Presbyter's report (attachment B)
4. Receive the Presbytery Moderator report (attachment A)
5. Receive Administrative Commission reports from Brooten and Jackson (Attachment C)
6. Receive the Commission on Presbytery Life report (Attachment C)
7. Receive the Commission on Presbytery Leadership report (Attachment D)
8. Receive the Commission on Congregational Transformation and Development report (Attachment F)
9. Receive the Commission on Presbytery Operations report (Attachment G)
10. Receive the Committee for Congregational Nurture report (Attachment E)
11. Receive the Executive Presbyter Search Committee report (Attachment C)

PRESBYTERY VOTED to approve the Consent Agenda as amended.

Stated Clerk's Report

State Clerk the Rev. Pamela Prouty shared information as follows:

Stated Clerk's Report to the Presbytery of Minnesota Valleys November 6, 2021

1. The Clerks of Session and Moderators will be receiving the information about the General Assembly annual statistical report in their email inbox. The website will open on December 3, 2021, and these reports are due January 31, 2022. As always, please contact the Clerk if you have questions/concerns.
2. The report about Review of Session records is attached. (attachment H)
3. The minister identification cards will be available by March 1, 2022.

She then shared ordination/commissioning anniversary dates since our last stated meeting.

Worship

Moderator Rev. David Lick called us to worship with prayer and the opening hymn "God of the Sparrow." David preached on 1 Corinthians 15 with a sermon titled "Useless Preaching," having us remember the resurrection and that Jesus is the "Good News."

After the hymn, "Praise Ye the Lord" the Sacrament of Holy Communion was officiated by the Rev. Kathy Blair and the Rev. Laura Messer.

Moderator David Lick presented a certificate and gift to the Rev. Kathy Blair and the Rev. Elaine Boyd in honor of their retirement; then did the Anointing of Hands and presented a book to newly ordained pastor of Faith Presbyterian Church, Silver Lake, the Rev. Laura Messer.

Pamela Prouty recognized those persons who completed their terms on Presbytery Commissions and Committees.

The Rev. Bonnie Roys introduced our Christmas Joy Offering "A Perfect Gift" and \$301.00 was received.

Moderator David Lick then called our meeting to order with prayer and by doing so, broke the gavel!!

Educational Presentation

Our Education Component was a ZOOM presentation with Director of the Ministry Lab Emily Mayer who gave a detailed report on all the resources the Ministry Lab has to offer. The website is www.theministrylab.org.

Gap Executive Presbyter Report (attachment B)

Ruling Elder Kathy Terpstra reported about her work around the presbytery. She has a new appreciation for geography of our presbytery after so much driving. She talked about our wonderful and dedicated pastors. She thanked all the commissions and committees for their work this past year. One thing she will working on in the next year is finding ways to support our youth more.\

Lunch recess

The Presbytery recessed for lunch at 12:00 p.m. and reconvened at 1:30 p.m. with the hymn “Fairest Lord Jesus.”

Commission on Operations Report (Attachment G)

Ruling Elder Stan Menning co-chair gave an update on the sale of the Presbytery building. Then he brought a proposal about changing the Presbytery Commission/Committee structure.

PRESBYTERY VOTED to approve this change to the Operating Procedures regarding Presbytery structure.

Stan then brought forth a proposal for a one-year change for the 2022 Presbytery Meetings.

PRESBYTERY VOTED to approve this one-year change.

Finally, Stan presented the proposed 2022 Presbytery budget.

PRESBYTERY VOTED to approve the 2022 Proposed Budget (per capita stays the same as 2021 at \$43.00).

Commission on Leadership Report (Attachment D)

Stated Clerk Pamela Prouty in the absence of co-chairs Bev Brock and Deb Hess gave this report. She shared that COL recently took action to raise the moderator fee to \$50 per meeting (session and congregational) plus mileage at the IRS rate. Also, the pulpit supply fee has been raised to \$150 per worship service plus IRS mileage with an additional \$50 for a second worship service on the same day. COL also approved a plan for reimbursing pastoral leaders and other church workers for coaching over a two-year period. More information will be forthcoming in the new year. Everyone is invited to the installation of the Rev. Brian Jones on November 14; new pastor the Rev. Jeanne Kumbalek will be starting at Lake Crystal and Kasota on November 15.

Commission on Representation Report (attachment I)

The Rev. Kathy Blair chair asked the Presbytery to set aside the Presbytery bylaws to have two members stay on their committees for an additional term: the Rev. Bev Crute to fill an additional one-year term on the Commission on Leadership and Ruling Elder LeRoy Ennenga to serve an additional three-year term (2024-for a total of nine years) as co-chair of the Commission on Operations, the Personnel sub-committee.

PRESBYTERY VOTED to approve this request.

She then presented the slate of officers and commission and committee members for 2022.

The floor was opened for additional nominations. The Rev. Anne Veldhuisen was nominated for her first three-year term on the Commission on Leadership (2024) and the Rev. Laura Messer was nominated for her first three-year term on the Commission on Operations on the budget sub-committee (2024).

Being no other nominations, PRESBYTERY VOTED to cease nominations and cast a unanimous ballot for the slate of officers and committee/commission members.

Commission on Presbytery Life Report

The Rev. Galen Smith, co-chair nominated the Rev. Elaine Boyd and the Ruling Elder Kathy Knips to serve their first three-year terms (2024) on the Commission on Representation. The floor was opened for nominations. Being none, PRESBYTERY VOTED to cease nominations and elect Kathy and Elaine to the Commission on Representation. The other members of COR include

Class of 2022: Teaching Elder Mark Ford and Ruling Elder Lanae Wordes

Class of 2023: Teaching Elder Andy Davis

David Lick and Michael Hartwell showed a draft video they are putting together for our presbytery. They are requesting any pictures of congregational ministry, geography or churches be sent to them.

The Youth Triennium is next summer in Indianapolis, the cost \$850.00 per student. The Presbytery is providing transportation. More information is being mailed to churches. Mark Giese, Jill Boeyink and Galen Smith are the planning team for this event.

Report from Synod Commissioners

The Rev. Mark Ford and Ruling Elder Dennis Peterson gave a report from the ZOOM Synod meeting on October 3-4, 2021. Check out the Synod website and monthly e-newsletter “Keeping in Touch.” The Synod meeting summary was also included in the Presbytery meeting packet.

Speak Out & Announcements

Scott Thompson: Pastor’s Retreat at Clearwater Forest on September 18-22, 2022

Mark Ford: Presbyterian Education Board, remembering our Pakistan and Guatemala Partners

Anna Veldhuisen: Women’s Chrysalis Retreats at Clearwater Forest on February 18-20, 2022, and August 17-21, 2022.

Galen Smith: Youth Triennium Conference July 24-27, 2022, in Indianapolis IN. Theme “When Did We See You”

Prayers of the People and Lord’s Prayer were led by Elaine Boyd

Installation of 2022 Moderator and Vice Moderator

Presbytery Moderator David Lick led the installation service for Ruling Elder Nancy Skoog as Presbytery Moderator and Vice Moderator the Rev. Leanne Thompson.

The Closing Benediction given by new Presbytery Moderator Ruling Elder Nancy Skoog.

The Meeting Adjourned at 2:25 p.m.

The next meeting of the Presbytery of Minnesota Valleys will be by zoom on Saturday, February 5 from 9:00 – 10:30 a.m.

Respectfully submitted,

Pamela R. Prouty
Stated Clerk

Attachment A

Fall 2021 Moderator's Report

Rev. David Lick

Well, all – it's come to the end. The meeting today (if, like me, you're a procrastinator who didn't get around to reading this until the morning of the presbytery meeting) will mark my last day as your moderator. For some of you, surely, this will be a wonderful thing. I only hope to go down as "that moderator who spent all our money," because then maybe you won't ask me to do the work again! I say that in jest, of course; it has truly been an honor and a privilege to serve this presbytery in this capacity. But I'll get to the mushy stuff later; first, here's how this year has gone. Over this last year, we have:

- created grants for new pastors coming into this presbytery, which I hope will attract new talent to a place I think people can make a home for years to come;
- gone back to meeting in person for presbytery meetings;
- sold the presbytery office and moved into a new-again space;
- contracted for a new website; and
- finally, been able to do installations for pastors who had already been long serving, but whose installations were delayed due to COVID (Paul Snyder and Randy Knuth) and ordained and installed new leadership (Laura Messer at Faith in Silver Lake). It's been quite a while since the last ordination in this presbytery, making that quite exciting news! (Additionally, we have two further new call and installation forthcoming as we welcome Brian Jones and Jeanne Kumbalek to this presbytery.)

Beyond those things, I look forward to continuing to serve you all and seeing where our presbytery goes next. Among my personal continued projects is work with Michael Hartwell on a recruitment video (actually a series of videos) for our presbytery website and social media presence, again to further the goal of attracting new talent in ministry to this wonderful place we all call home!

Most of all, though, I am encouraged by the direction we have proposed in our adjustments to the Presbytery structure and meeting plans for the coming year. If you are able, I would strongly encourage you to prayerfully consider the proposals laid out for you today. We are discussing meeting more frequently as a presbytery, but more often by Zoom. This will hopefully make our business run more smoothly, save funds on travel, and make the presbytery more accessible to everyone. It will also allow our in-person meetings to be fuller of fellowship, with less business to contend with. By the same token, if this measure passes, I will be moved into the position of "past moderator," giving a little more flexibility to our new moderator and vice-moderator, having someone else with a history in this role on the team... and giving them more flexibility and assistance when they need it. Likewise, a slightly shifted committee structure will enable us to have fewer positions to fill on our committees and commissions, without losing any of the functions of the Presbytery. And furthermore, we can hopefully lighten the load of our marvelous

COL, which does such a great job but truly has too many items for any one body to cover. So, again, I hope you will give serious considerations to these proposals to help streamline the work of the Presbytery, as I believe we will be setting ourselves up to be the 21st-century church culture we have learned we must become!

But most of all, I just want to use the rest of this space to say “thank you” to the people of this presbytery. I have been so grateful to receive kind words from many of you over this last year. You have all been incredibly gracious as I have fumbled through meetings and learned by doing (perhaps best said as “learned by messing up”). I also cannot give thanks enough to the incredible staff of this Presbytery. We are unbelievably fortunate to have Pam Prouty as our stated clerk. She keeps things running all the time. She is always thoughtful. And while she certainly knows and follows the rules, as you would expect of a stated clerk, she does everything pastorally. Likewise, in a time of transition at the Executive Presbyter level, this year could’ve been a disaster. But Kathy Terpstra stepped in so ably, with such grace, vision, and leadership, you’d hardly have noticed we were in a time of transition! So many things have happened because of Kathy’s willingness to take the reins, I couldn’t begin to number them. And finally, Karen Lange – well, if you don’t know how lucky we are to have someone like Karen, someone who’s always on top of things, you don’t know what you’re missing. To let you into my brain for a second, my mind is a lot like those famous paintings of Jesus calming this storm... you know, while the storm is raging – chaos everywhere, storm clouds, water crashing into a boat. That’s my brain. Karen awes me is the precise opposite of that: always organized, always intelligent, available when you need her, the perfect oil in the cogs of the Presbytery that would rust and seize up without her. Thank you, all three of you, for your friendship, leadership, and help in this last year. It was chaotic and busy, but only through your hard work and the grace of God did anything happen at all. So, thank you a thousand times.

In closing, I am excited to pass the leadership baton in this Presbytery to Nancy Skoog. She is an incredibly kind person – insightful, thoughtful, easy to get along with, and clearly called for this ministry of leadership in our presbytery. I can only hope that she is met with the same grace and friendship that has been extended my way in the last year. I am certain that, with the people we have in this presbytery, I am leaving her in caring and loving hands. What’s more, I am complete in my confidence in Nancy to serve as a leader for this presbytery. She will serve well. We are truly blessed in a season in the church in which it is easy to focus on the tumult. Yet, by faith in God and a grace that surpasses our understanding, we sit today in a position that leaves me both optimistic and hopeful for our future.

Thank you all for this last year. I’ve loved getting to know so many of you better, and I look forward to continuing in relationship with you all. God bless you, and God be with the whole presbytery in a new year of leadership!

Attachment B

Gap Executive Presbyter Report To the Presbytery of Minnesota Valleys November 6, 2021

September and October have been busy. I put have put on a lot of miles. Since the August Presbytery meeting, I've led worship at Winnebago, Spicer, Silver Lake, Lake Crystal, and Amboy. It was my honor to attend the installation of Rev. Randy Knuth in Fulda and the installation and ordination of Rev. Laura Messer at Silver Lake.

In additions since we were last together, I have been on more than 30 Zoom calls and two in-person meetings with Committee on Leadership and The Leadership Team.

After almost all the meetings, I thank God for all the wonderful, talented, and faithful folks in our Presbytery who gives so much time and energy to this work. As we move forward with a new slate of nominees, I have great faith that the committees will all be in good capable hands.

Heartfelt Thanks:

- to all who have served and now have completed their terms
- to those first termers who have agreed to a second term
- to all who have agreed to start serving in a new way
- to the committee on representation for their work in finding the best people to fill our committees

I especially thank Rev. David Lick for his work as moderator this past year. He is a great asset to our Presbytery and a person with a great passion for the church. His leadership has been invaluable. Thanks so much David!!

There are some exciting things going on. We are looking at putting together a couple of task forces. One to find ways to better connect and serve the youth in our Presbytery. We need to encourage our youth and identify those who have the gifts of service. With many smaller congregations, sometimes the young folks can feel like they are alone. Youth leaders also need support and encouragement. If you have ideas or want to be in on the conversation, let me know—we need your experience. The second task force will look at ways to work on technology plans so that we will be able to do hybrid Presbytery meetings.

If we ever get out of this pandemic, we have come to realize that with the geography of our Presbytery, we need to find ways to incorporate more people in the work of the Presbytery. We have made the suggestions to do some shorter Zoom meetings at different times so that people who normally wouldn't not be able to participate will be able to. But we want to go further, we want to be able to offer a Zoom option for the in-person meetings too. To do that will takes some planning and work. It is important to us that those on Zoom (or another platform) would be able to fully participate. They need to be able to see and hear all the speakers and also to have their voices heard. We do not have that all figured out yet, but I am confident we will.

If anyone would like to be included on either of these task forces, please give me a call. We need all the smarts and experience we can get.

God's blessings on all the congregations as they continue to faithfully answer the call to faithful service in their own context.

Attachment C

Administrative Commission for First Presbyterian Jackson MN November 6, 2021

The administrative commission for First Presbyterian continues to try to wrap up several items related to the closing of First Presbyterian Church of Jackson.

These include dealing with a couple of Presbyterian Foundation Funds, completing the unincorporating with the state of Minnesota, and the transfer of members.

The big question still to be decided is what to recommend regarding the main building and the contents. This is on hold pending further discussion with the University of Dubuque regarding a new ministry presence in Jackson.

Respectfully submitted, Galen Smith

Administrative Commission for First Presbyterian Brooten MN November 6, 2021

We haven't met. Stan Menning, chair

Commission on Presbytery Life Report Chairs: Andy Davis and Galen Smith November 6, 2021

Triennium planning has begun. We hope to have a rough idea of the number planning to go by December. The cost should be \$175/night with four in a room in addition to the registration fee. This total cost should be a couple hundred dollars higher than the last Triennium.

Recommending sixteen scholarships for the Occidente Presbytery.

Nominations for Commission on Representation will be presented on the floor.

PMV Executive Presbytery Search Committee November 6, 2021

The search committee is patiently waiting for the next step in this process, and while we wait, we are polishing up our reading glasses. The deadline for application was October 31, 2021.

Applicants have until November 8, 2021, to submit their answers to the supplemental questions. Once those are received, we will go to work reading, evaluating, and discerning which applicants we will invite for initial interviews. Please pray for the committee (and the applicants) as we move forward toward interviews.

Leanne Thompson, chair

Attachment D

Commission on Leadership Report To the Presbytery of Minnesota Valleys November 6, 2021

Actions taken at the August 5, 2021, meeting

1. COL VOTED to approve the call between the Rev. Jeanne Kumbalek and the First Presbyterian Churches Lake Crystal and Kasota. A fitness and suitability interview has been done, the background check is completed, and we will request her presbytery membership transfer from the Presbytery of Utica. Anna Williamson has been assigned as her welcoming mentor. Her start date is November 15, 2021. An installation service will be planned. The terms of call are as follows:

Salary (including housing and SECA offset (7.65%) \$60,800.00

Other reimbursable expenses

Mileage at IRS rate \$4,200.00

Continuing Education (cumulative to 3 years) \$750.00

Professional Expense \$500.00

Moving expenses \$5000.00

Other benefits

4 weeks of vacation including 4 Sundays

2 weeks of continuing education time including 2 Sundays (cumulative over 3 years)

3 months Sabbatical Leave after six years of service

10 days of paid sick leave

Full benefits from the Board of Pensions

5 days of emergency leave

Action taken at the August 13, 2021, special COL meeting

1. COL VOTED to concur with Silver Lake Pastoral Nominating Committee in moving forward with process of calling their candidate.

Actions taken at the September 2, 2021, meeting (in person)

1. COL VOTED to approve the Consent Agenda:

Receive the six-month check in for the Rev. Pamela Prouty and First Presbyterian Church, Windom, MN.

Receive the entrance interview report for the Rev. Jeanne Kumbalek for the First Presbyterian Churches in Lake Crystal and Kasota, MN.

2. COL VOTED to approve the co-chair actions:

Appoint Scott Prouty as liaison and Lindsay Jacaruso as the moderator for the FPC, Amboy.

3. COL VOTED to approve the temporary shared ministry agreement between the Christ United Presbyterian Church of Marshall and Grace First Parish of Russell
4. COL VOTED to recommend to the Commission on Operations in order to figure out what budget line item to use to grant paid church leadership staff (pastoral leaders, Christian educators, youth ministry leaders, etc.) to receive coaching using the Synod coaching list over 24 months. These sessions cost \$50 per session and we recommend that we pay half for each session not exceeding \$600. This recommendation will come to the floor of presbytery in November.
5. COL VOTED to increase the moderator fee to \$50 per meeting plus IRS mileage.
6. COL VOTED to approve the pulpit supply list. This is posted on the presbytery website.

Action taken at the September 14, 2021, special COL meeting

1. COL VOTED to recommend to the Presbytery candidate Laura Messer for ordination.
2. COL VOTED to approve the call between candidate Laura Messer and the Faith Presbyterian Church, Silver Lake, MN. She will be examined for ordination at a special presbytery meeting. She will become moderator and able to officiate at the Sacraments upon ordination. She will be part of the Presbytery's Small Church Residency Program. Her start date is September 24, 2021. An ordination/installation service will be planned. The terms of call are as follows:

Annual Cash Salary \$ 42,500

Manse- full use

Utilities \$ 3,500

SECA @ 7.65% of Cash Salary, Manse and Utilities \$ 4,495

Full Board of Pensions

Other allowances (reimbursable)

Mileage Allowance at IRS rates \$ 2,500

Continuing Education - Cumulative to three years \$ 1,000

Professional Expense \$ 1,000

Moving Expenses (actual cost up to \$7,000)

Paid vacation leave of 4 weeks annually, including Sundays (4 weeks minimum).

Paid Continuing Education leave of 2 weeks annually including Sundays (2 weeks minimum), cumulative for 3 years maximum.

Sabbatical leave of 13 weeks will be granted after completion of 6 years of service to these congregations.

Paid parental leave of 6 weeks.

In case of disability, full salary, and Board of Pensions dues to be paid for up to 90 days, beginning with day 91 may be placed on disability through Board of Pensions.

Health and medical leave of 10 working days of sick leave each calendar year cumulative up to ninety days.

Emergency leave of 5 working days per year arising out of death or illness of member of immediate family.

Actions taken the October 7, 2021, COL meeting

1. COL VOTED to endorse the budget request for a 2022 pastor retreat.
2. COL VOTED to approve the Consent Agenda:
 - a. Receive moderator reports from David Lick, Al Jorgenson, Hank Campbell, Pamela Prouty, Leanne Thompson, Cory Germain, Gordy Pennertz, Paul Snyder
 - b. Receive the updated pulpit supply list
 - c. Receive the Congregational Sustainability and critical questions from Edgerton and Lismore and their Shared Ministry Agreement
 - d. Receive the 6 month check in report from Windom and the Rev. Pamela Prouty
 - e. Receive the six month check in with the Ellsworth church and the Rushmore (2) and the Rev. David Choate.
1. Co-chair actions
 - a. Approve Ruling Elder Gloria Vande Brake (who has been trained) to serve Holy Communion at the Lismore/Edgerton churches on November 7, 2021
 - b. Permission granted to Ruling Elder Steve Anderson to be trained by the Rev. Michael Hartwell to serve communion on October 3, 2021, at the Crosslake church.
2. COL VOTED to receive the dissolution agreement between the Rev. Elaine Boyd and the Amboy church effective September 30, 2021. Elaine Boyd will be replaced on the honorably retired roll.
3. COL VOTED to grant permission to the First Presbyterian Churches of Lismore and Edgerton to form a Pastoral Nominating Committee.
4. COL VOTED to dissolve the administrative commission to install the Rev. Randy Knuth. The minutes are on file.
5. COL VOTED to approve the request from the First Presbyterian Church, Beaver Creek to extend the term of Rick Tatge as a session member for an additional three-year term through 2024.

**Temporary Shared Ministry Agreement Between
Christ United Presbyterian Church of Marshall
And Grace First Parish Of Russell
September 12 – December 31, 2021**

Our church is in a time of transition. The standard models of church organization, leadership and membership are not as robust as they once were. Our two congregations seek to continue to witness to the Good News of our salvation in Christ in the face of this changing reality. We seek to be voices proclaiming God's love, acceptance, justice, and reconciliation in our communities. We long to be where hope is preached, the sacraments of baptism and communion are rightly administered, and where we are challenged, encouraged, supported, and loved.

To fulfill our calling as Christ's church we have agreed to try something new for us by sharing pastoral leadership. We realize that other congregations have successfully used this model and hope to learn from their experience how to work together. We intend to retain our unique identities in our communities but also seek new ways of working together in order to build up each another and grow in our faith and mission.

To this end, and after prayerful consideration, Christ United Presbyterian Church of Marshall, MN (CUPC Marshall) and Grace First Parish of Russell, MN (GFP Russell) enter into a Temporary Shared Ministry Agreement beginning September 2021 and becoming fully effective beginning 2022 after a review of the agreement and its feasibility.

AUTONOMY AND COOPERATION

Each congregation shall maintain its own identity and corporate structure, elect its own officers, maintain its own property, provide its own insurance, raise its own funds, keep its own records (financial, corporate, and ecclesiastical), participate in mission giving, and, in consultation with the pastor, determine its own program. Cooperative programs are encouraged to promote fellowship between the two congregations.

Each congregation will also be responsible for its own music program including recruiting and paying for music staff.

OFFICE AND SECRETARY

Each congregation will maintain and pay for its own secretary and office expenses. Each congregation will have its own Sunday bulletin and newsletter. However, it is expected that the part of the worship service designed by the pastor will be essentially the same for both churches.

SHARED ACTIVITIES

While each congregation would largely conduct its own programs and services, there are things that might be done jointly with each other and cooperatively with other area Presbyterian churches such as confirmation classes, youth activities, vacation Bible school, and possibly joint services for special occasions.

HANDLING EXPENSES

During this Temporary Shared Ministry time, each congregation will be responsible for paying the pastor for their work.

CUPC - \$3,104 per month

GFP - \$1,250 per month

ALLOCATION OF PASTOR'S TIME

This shared ministry position is full time

A flexible guideline for sharing the pastor's time will be determined with the pastor.

The following activities will directly benefit both congregations: worship and sermon preparation, representing the congregations at Presbytery and Synod, newsletter articles, and planning joint activities.

The pastor will moderate separate monthly session/council meetings at each church.

The rest of the pastor's time will be divided 3/4 and 1/4 between CUPC Marshall and GFP Russell. It is understood that during any particular period, emergencies may demand more of the pastor's time at one church or the other.

Worship times will be established with the pastor allowing between forty-five minutes to one hour between services.

GFP

8:30 – Fellowship

9:00 – Worship

CUPC

10:30 – Worship

11:30 – Fellowship

The actual times will be negotiable as the pastor and the congregations gain experience with the situation. A preliminary worship schedule will be decided upon by both sessions.

There will be a need to compromise in times of service and in consideration of special services.

PULPIT SUPPLY WHEN THE PASTOR IS UNAVAILABLE

It is hoped that pulpit supply, when necessary, will be provided to both churches by the same presbytery approved preacher at the minimum rate of \$150.00 for preaching at both churches plus IRS rate mileage reimbursement. This cost will be split 50/50, with each church paying their own mileage.

When this is not feasible, each church will obtain and pay for its own pulpit supply.

DISSOLUTION OF THIS AGREEMENT

If dissolution of the Temporary Shared Ministry Agreement would be desired at some future date, one congregation or the other would offer a month's notice to withdraw.

Agreed to by: Christ United Presbyterian Church, Marshall, MN

Mary Thielke, Clerk of Session - _____

Date _____

Agreed to by: Grace First Parish, Russell, MN

David Hook, Council President - _____

Date _____

Approved by Presbytery Commission on Leadership/Stated Clerk on September 2, 2021

**Shared Ministry Agreement
First Presbyterian Church Of Edgerton, MN
And First Presbyterian Church Of Lismore, MN**

In 2021, FIRST PRESBYTERIAN CHURCH, EDGERTON, MN has on record 104 members. FIRST PRESBYTERIAN CHURCH, LISMORE, MN has on record 37.

Each congregation desires to maintain its own identity and corporate structure, elect its own officers/session, provide its own insurance, raise its own funds, and in consultation and agreement with the pastor determine its own programs. Cooperative/shared programs are encouraged when possible, and when desired by both congregations.

SHARED EXPENSES are based on each church's permanent membership records at the time of the joint November session meeting each year. For the year 2021 we will hold to the current 1/3, 2/3 split. 1/3 assigned to Lismore, 2/3 assigned to Edgerton. For the year 2022, the split will be 26% Lismore, and 74% Edgerton. Each year in November, the joint sessions meet and establish a "pastor's call" for the next year. A call is then presented to the Pastor; and after he/she accepts, it is presented to each congregation for their approval.

MANSE The manse is located next to the Edgerton church. All manse expenses, including capital expenses, are based on the split agreed on in November. Normal monthly operating expenses include utilities, upkeep of the water softener, lawn care, snow removal, etc. Building and Grounds Committee Members from both sessions will be involved in getting information regarding any major expenses of the manse, and any decisions will be made by the joint session at the November meeting. For a 2021 major remodeling project, the Lismore church agrees to pay \$10,000 in 2021 with the balance to be paid in monthly payments during 2022.

CHURCH EXPENSES Each church maintains their own budget, except for the Pastor's call.

PASTOR'S TIME Our Pastor will preach at all worship services, have final say in every aspect of the worship service, and ensure that we share in communion on a regular basis. Beginning September 2021, Lismore worship service will be at 8:45a.m. and Edgerton service at 10:30a.m. The pastor will preach at Christmas and Easter services in each church. Other special services during the year will be set by the pastor and the individual sessions. Our pastor must be a member in good standing of the Presbytery and is strongly encouraged to attend Presbytery functions.

PASTOR/PARISH COORDINATING COMMITTEE A committee of two persons from each congregation, approved by their respective session, shall meet with the pastor quarterly. The purpose of this committee is to act as a personnel committee and a means of support for our pastor. It is within this committee that the pastor can share any concerns he/she may have, and the committee members can voice any concerns of the congregation regarding the pastor/parish relationship.

PULPIT SUPPLY When a full-time pastor is not in place and pulpit supply is needed, each church takes a turn one month at a time and secures the guest pastor. The treasurer of the church calling the pastor writes the check for the two services and the mileage. and the next month the

other church takes their turn. When a pastor is in place, and an occasional pulpit supply is required, the churches will alternate calling for a guest speaker/pastor.

SECRETARY/BULLETINS/NEWSLETTERS Our church secretary is available by email/ phone/text, to both churches for the bulletins, newsletters, getting information to pulpit supply, etc. We split the secretary time at the same rate as the agreed upon split each year. When bulletin inserts etc., are used by both churches we use the agreed upon split.

JOINT SESSION MEETINGS The joint session consists of the current ruling elders from each church. Scheduled meetings are 3 times a year. March, August, and November. The joint session will determine the call to the pastor at the November meeting. The joint session will set the date and time for shared services and approve pastor vacation and continuing education requests as early in the year as possible, beginning with the March meeting. Other decisions regarding worship or church programs are decided by the individual church sessions with pastoral approval. Special meetings may be called by either session, pastor, or moderator. Location of the meeting alternates between churches, and the clerk from the church holding the meeting is required to take minutes and make them available for all session members by the next meeting. Our pastor or moderator is always in attendance.

DISSOLUTION A request to dissolve the yoke and shared ministry agreement by either congregation must be made a year in advance.

This agreement made on August 23, 2021, by the joint sessions of Edgerton First Presbyterian Church and Lismore First Presbyterian Church.

Approved by Presbytery of MN Valleys

Attachment E

Committee on Congregational Nurture Report to the Presbytery of Minnesota Valleys November 6, 2021

The Committee met on October 20, 2021, via zoom.

1. First item of business was to assign a chaplain for the November 6 Presbytery meeting. Michael Roys agreed to serve in this capacity.
2. We spent time reviewing each church that we serve in our areas. A common thread was concerns for the COVID care put in place. Also, we continue to have several churches without a pastor serving. There are several members of this committee who have been filling pulpits quite regularly. We noted the retirement of Elaine Boyd and Kathy Blair.

Attachment F

Commission on Congregational Transformation and Development Report to the Presbytery of Minnesota Valleys November 6, 2021

The Commission on Congregational Transformation and Development has met twice since the last Presbytery meeting and here is their last report if the proposed design is agreed to by the Presbytery.

During this year, we have approved 41 camp scholarships and 11 Synod School Scholarships that we approved. This being larger than anticipated we received additional funding from Commission on Operations.

We approved a mission grant to support the mission work of Foley, St. Cloud, Mankato, and Shakopee churches as they aided “Mission Without Passports” in their recovery efforts in the Omaha, Nebraska area following flooding of 2019. Their report is attached to this report.

We had a task force that attempted to formulate an online confirmation class utilizing the technology of zoom. However, because of delays due to illness, and other bumps along the road we were unable to get it fully up and running. For those who have interest it is hoped that the future will enable us to present such a program.

Technology grant requests have exploded over the past year due in part to the changes that this pandemic has encouraged new visions and tools for ministry. This year we approved 16 technology grants totaling an amount of \$8,064. While this put over budget, we are grateful to the Commission on Operations who approved the amount spent over designated budget. The commission will continue to approve online any grants between now and the end of the year.

The Commission approved a \$5,000 grant for capital improvements in the technology realm for Clearwater Forest to bring fiber optic cable from Crooked Lake Road to Hallett Hall

We would like to thank those who have served on this commission over the past years as it has striven to the best of its abilities and constraints to carry out their responsibilities for mission on the behalf of the presbytery. With the new design being proposed this will be our final report to be filed with the presbytery.

Respectfully Submitted,

Rev. Randy Knuth, Chair

Mission Without Passports – 2021

King's Garden, Valley, NE – King Lake Flood Recovery

On October 10-16, 2021, members of the “Mission Without Passports” (1st PC – St. Cloud) and Mission Work Team (1st PC – Foley) collaborated with volunteers from St. Cloud and Shakopee and another from 1st PC – Mankato to form a group of 10 who traveled together to Elkhorn, NE to help with ongoing efforts in flood recovery following the massive flooding that took place all around Omaha, NE in March of 2019.

The Mission Without Passports group had worked in that area for a week in October of 2019, but then COVID hit, and volunteer assistance dried up, and people in the King Lake area were left to shift for themselves. Our group decided to return and do what we could with another week of work, and so we teamed up with Presbyterian Disaster Assistance and “The King’s Garden” (a Christian organization working in the community there to coordinate ongoing recovery efforts.)

A helpful video showing the effects of the flooding can be seen at the following internet link: <https://nebraskanewsservice.net/news/triumph-over-tragedy-how-the-king-lake-community-overcame-the-2019-flooding/>

During the week that we were there, we worked primarily on two houses – one house that was completely gutted, and the work included stripping off all the windows, doors and siding, removing part of the floor joists and subfloor, removing a steel tank that was under the house through the opening in the floor, framing new walls inside the house, installing new headers and door openings on the interior of the house, and new windows and doors for the exterior of the house.

In the other house that we worked on, we removed old ceiling panels and insulation in a bedroom of the house, repaired rotted rafters, reinsulated the ceiling, installed a new vapor barrier and sheetrock, taped, mudded, and sanded all the joints, installed new trim around the window, doors and closet, and new baseboard and cove molding around the room, leaving it ready for final painting. We also helped to close in an open porch and insulated the ceiling of the porch.

Other work that our volunteers participated in included sorting truckloads of steel siding that had been donated, but needed to be sorted to type and size, marked and wrapped with plastic, so it could be stored for future use...as well as preparing large piles of cardboard to be used along with shredded wood chips in establishing a large new garden plot which will be used to grow fresh vegetables for the community’s residents.

Lodging for our group was provided by Peace Presbyterian Church of Elkhorn, NE. That congregation provided a beautiful facility for us to sleep in, cots for those who needed them, a wonderful kitchen in which to cook our meals, and a beautiful meeting room in which to eat and hold our devotional and planning meetings. Our mission team funds paid for the groceries we bought and prepared, as well as for the gas needed for transportation. We used our funds to also make a \$500 donation to Peace Presbyterian in thanks for their hospitality, and a \$500 donation

to The King's Garden for the purchase of building / construction materials in their remaining projects. Special thanks to our congregations and private donors who supported our work with your prayers and generous giving. The funds we did not use for this trip will provide a starting place for some future mission trip!

Members of our Mission Team were as follows:

1st PC of St. Cloud – Tamara Calhoun, Lori Nelson, Mike Tollefson, Al Jergenson

1st PC of Foley – Beverly Brock, Jenny & Paul Seaton

1st PC of Mankato – Mason Bristol

Volunteer from Shakopee – Kevin Lyons

Volunteer from Rejoice Lutheran in Clearwater – Brad Johnson

It was wonderful to work in partnership with each other, and the trip provided us with a great opportunity to get to know one another better, as well as to get to know other volunteers and homeowners from the King's Lake area and other mission groups.

Each evening, when we returned from work, we'd prepare our supper meal, and then meet for devotions. Our devotional topics included reflection and discussion together on various scripture passages that included the divine call to show kindness, to serve others sacrificially, to use our talents and gifts creatively, to give of ourselves generously, to recognize and give thanks for divine protection, and to pray without ceasing for all those who we are privileged to serve. We came to see that we, as mission volunteers, are called (in the words of our Presbyterian Book of Order in its chapter on 'The Church and its Mission') "to be...a provisional demonstration of what God intends for all humanity" and serve as a "sign, witness and foretaste" of what God is doing in and for all of creation.

Our "Centering Passage" for the trip came from the Apostle Paul's letter to the Philippians, Chapter 2, Verses 1-5:

"If you have any encouragement from being united with Christ, if any comfort from his love, if any fellowship with the Spirit, if any tenderness and compassion, then make my joy complete by being like-minded, having the same love, being one in spirit and purpose.

Do nothing out of selfish ambition or vain conceit, but in humility consider others better than yourselves. Each of you should look not only to your own interests, but also to the interests of others. Your attitude should be the same as that of Christ Jesus."

In retrospect, we've all come to realize that there is so much more that each of us can learn through serving others with our God-given talents and gifts, and the opportunities for service are endless! We look forward to future opportunities for collaboration and service in Christ's name and invite any who would like to join us to do so!

Attachment G

**Commission on Operations
Report to the Presbytery of Minnesota Valleys
November 6, 2021**

This is a report of the final sale of the presbytery building to Williamson Properties (our neighbor West Central Sanitation). After closing costs, the presbytery received \$180,636.10.

The official property description for the property we sold at 4055 Abbott Drive is County of Kandiyohi, State of Minnesota: North 500 feet of Lot 2, Block 3 of South Industrial Park, except the North 400 feet thereof

The following recommendation came to the Commission on Operations to include in the proposed budget for 2022. When the budget is approved, the following will also be approved.

The Commission on Leadership approved to grant paid church leadership staff (pastoral leaders, Ministers of the Word and Sacrament and Commissioned Ruling Elders, Christian educators, youth ministry leaders, etc.) to receive coaching using the Synod coaching list (found on the Synod website: lakesandprairies.org) over 24 months starting January 1, 2022. These sessions cost \$50 per session, and we recommend that the presbytery pay half for each session not exceeding \$600 from 2022-2023. More details about how to sign up for this program will be forthcoming.

PROPOSAL TO CHANGE THE MODEL OF PRESBYTERY MEETINGS

Rationale

We have learned during the pandemic that zoom meetings are an efficient way to hold presbytery meetings.

Our presbytery has a large geography so travel to in person meetings can be challenging.

We hope that having shorter meetings via zoom will encourage more elders to join a meeting and learn more about the presbytery.

Proposal

In 2022 we hold six presbytery meetings, four via zoom and two in person in the even numbered months (February, April, June, August, October, and December). Here is a schedule:

Saturday, February 5 via zoom from 9:00 – 10:30 (typical meeting date)

Tuesday, April 5 in person from 10:00-3:00 p.m. (location: Spicer, Hope)

Tuesday, June 7 via zoom from 9:00 – 10:30 a.m.

Tuesday, August 16 via zoom from 7:00-8:30 p.m. (typical meeting date)

Saturday, October 8 (after Synod meeting) in person from 10-3:00 p.m. (location: St. Cloud)

Tuesday, December 6 via zoom from 6:30-8:00 p.m.

We would be strict with the timing of zoom meetings meaning they would last only 1 ½ hours. During these meetings we would have a more devotional type of worship (no communion/sermon). We could have a short educational piece and then have our business (actions and reports). During the in person meetings we would do what we have typically done, full worship with communion and an hour of education plus business and reports.

Action

Commission on Operations recommends to the Presbytery to set aside our Operating Procedures regarding presbytery meetings for one year and try the above proposal. Towards the end of 2022, Commission on Presbytery Life will evaluate and recommend to the Presbytery whether to go forward, try something different or go back to four meetings a year.

PROPOSED CHANGES TO THE PRESBYTERY OPERATING PROCEDURES

Rationale

- ❖ Our current commission/committee structure has been in use for several years.
- ❖ One of Presbytery Life's duties is to review it and make changes; a survey was sent to all commission/committee chairs to seek input.
- ❖ The Leadership Team (chairs of all commissions/committees) met and make the following suggestions for changes.
- ❖ It's been a few years since we have had a full slate of commission/committee members.
- ❖ This proposal cuts the number of slots from 56 (5 commissions/1 committee) to 48.
- ❖ The Presbytery Response Team has never been active.
- ❖ Any Presbytery commission/committee can form a task force as needed to respond to emergencies.

Proposal (the following is in our current Operating Procedures)

~~1. Commission on Congregational Transformation and Development~~

~~Membership: The nine members of the Commission on Presbytery on Congregational Transformation and Development elected by the presbytery shall be active Ruling and teaching elders as defined in the Constitution of the Presbyterian Church (USA). The presbytery moderator, the presbytery leader and the stated clerk shall serve as ex-officio members.~~

~~Purpose: The Commission on Congregational Transformation and Development will:~~

- ~~a. Encourage and equip our congregations, individually, and as networks~~
- ~~b. Connect congregations with appropriate resources for their ministries~~
- ~~c. Challenge congregations in the development of new collaborative mission and ministry initiatives.~~
- ~~d. Act on grant requests from congregations seeking support:
 - ~~i. for new, collaborative mission and ministry initiatives~~
 - ~~ii. for well-articulated growth-oriented goals (Isaiah 43:19)~~
 - ~~iii. for upgrading technologies~~
 - ~~iv. for conferences, workshops, other learning opportunities~~~~

2. Commission on Presbytery Life

Membership: The ~~seven~~ *nine* at large members of the Commission on Presbytery Life elected by the presbytery shall be active Ruling and teaching elders as defined in the Constitution of the Presbyterian Church (USA). ~~Two~~ *Three* members shall serve by virtue of office (*the immediate past presbytery moderator*, the presbytery moderator and vice-moderator) and the Presbytery Leader and the stated clerk shall serve as ex-officio members.

Purpose: The Commission on Presbytery Life will:

- a. Plan engaging, informative and celebratory presbytery meetings, including the commissioner briefing and receiving the four church wide offerings.
- b. Provide ongoing oversight, review, and evaluation of Ministry Plan and Mission Design, proposing adjustments as appropriate
- c. Provide vision and strategy for the ongoing life of the presbytery
- d. Promote, encourage, and enable congregational participation in, and support of, Presbyterian mission, social justice concerns, and peacemaking initiatives, including but not limited to the presbytery's current mission connections:

- i. Presbyterian Clearwater Forest
 - ii. Lakeshore Center at Okoboji
 - iii. Occidente Partnership Task Force
 - iv. Ethiopia-South Sudan Ministry Network
 - e. Develop presbytery-sponsored events – both regionally and presbytery-wide – to enrich the lives and enhance the ministries of our congregations
 - f. Nominate members to serve on the Committee on Representation
 - g. Develop and administer a communication plan for the presbytery to include the application of appropriate technology to the work of the presbytery
 - h. Encourage the formation of networks, task forces or other groups as necessary to implement the mission design.
 - i. *Encourage and equip our congregations, individually, and as networks*
 - j. *Connect congregations with appropriate resources for their ministries*
 - k. *Challenge congregations in the development of new collaborative mission and ministry initiatives.*
3. The Commission on Presbytery Operations

Membership: The ~~nine~~ *eight* members of the Commission on Presbytery Operations elected by the presbytery shall be active Ruling and teaching elders as defined in the Constitution of the Presbyterian Church (USA). The presbytery moderator, the presbytery leader and the stated clerk shall serve as ex-officio members.

Purpose: The Commission of Presbytery Operations will:

- a. Between the meetings of the presbytery, take actions on behalf of the presbytery to approve particular congregation's property selling, encumbering, and/or leasing (*G-4.0206*)
- b. Provide oversight for the presbytery's budgeted and designated finances, according to the presbytery's Fiscal Accountability Policies (*Manual of Operations: Article V, Appendix 1*)
- c. Provide oversight for the presbytery's property (*Manual of Operations: Article V, Appendix 1*)
- d. Act as Trustees of the presbytery in accordance with the presbytery's Fiscal Accountability Policies (*Manual of Operations: Article V, Appendices 1, 2 and 3*)
- e. Provide oversight of the presbytery staff and implement the presbytery's approved personnel policies (*Article V, Appendix 10, including G-3.0110*):
 - 1) Hiring and dissolving relationships with presbytery employees and other contracted services.
 - 2) Conducting annual reviews of the presbytery leader and stated clerk
 - 3) As necessary hire additional temporary leadership staff to fulfill the presbytery's mission.
- f. Be responsible for maintaining communications with the Synod of Lake and Prairies and the General Assembly (*G.3.0302: c, d and e*)
- g. Appoint and dissolve administrative commissions (except for administrative commissions for ordination and/or installation of teaching elders) if need arises (*G-3.0109b*)
- h. Receive proposed changes to Articles of Incorporation, Bylaws, and Operating Procedures and recommend action to presbytery.
 - i. *Act on grant/scholarship requests from congregations seeking support:*

- v. *for new, collaborative mission and ministry initiatives*
- vi. *for well-articulated growth-oriented goals (Isaiah 43:19)*
- vii. *for upgrading technologies*
- viii. *for conferences, workshops, other learning opportunities*

~~2. Presbytery Response Team~~

~~Membership: to be recruited by the Committee on Congregational Nurture to serve.~~

~~Purpose:~~

- ~~a. At the request of the Committee on Congregational Nurture, respond to matters of congregational challenge as a result of tornadoes, floods, fires or other types of natural disasters.~~
- ~~b. At the request of the Committee on Congregational Nurture, respond to matters of congregational challenge as a result of traumatic illness or death in the leadership of the church.~~
- ~~c. Work with congregations and their leadership to discern appropriate means to bring about healing and wholeness.~~
- ~~d. Be committed to receiving training and pursuing continued growth in this area~~

Action

Commission on Operations recommends to the Presbytery to change our Operating Procedures as reflected above.

PRESBYTERY OF MINNESOTA VALLEYS

Proposed 2022 Budget 10/27/21

COMMISSION OR MINISTRY	Account Number	Account Name	2021 Budget	Proposed 2022 Budget
Ministry Area				
EXPENSE BUDGET				
PRESBYTERY LIFE				
	5010	CPL Expenses and Mileage	\$1,200	\$1,200
Presbytery Meetings and Moderator				
	5110	Presbytery Meeting Expense	\$1,500	\$1,500
	5120	Presbytery Moderator	\$2,500	\$2,500
	5130	Recording Clerk	\$1,000	\$1,000
Ministries of the Presbytery				
	5210	Equipping the Saints/Education Events	\$1,000	
	5260	Youth Triennium	\$3,500	\$3,500
Mission Connections				
	5310	South Sudan/Ethiopia TF	\$0	\$1,800
	5320	Occidente- TF Meetings and Travel	\$275	\$250
	5335	<i>Occidente- IENPG</i>		
	5340	Occidente- Projects/Scholarships	\$3,850	\$4,000
	5345	Occidente-Travel	\$0	\$0
	5350	<i>Occidente-Delegation from Guatemala</i>		
	5370	Presbyterian Clearwater Forest	\$5,000	\$5,000
	5375	Lakeshore Center on Okoboji	\$4,500	\$4,500
	5376	Minnesota Council of Churches	\$1,500	\$1,500
	5380	Transfer to Peace Fund	\$0	\$0
Unified Mission Support				
	5400	General Assembly Unified Mission	\$7,000	\$7,000
	5420	Synod Unified Mission	\$7,000	\$7,000
	5421	New Pastor Incentive Grant		\$10,000
	5424	Pastor Retreat		\$4,735
		Total Presbytery Life	\$38,625	\$54,285
PRESBYTERY OPERATIONS				
Commission Operations				
	5510	COO Meeting Expenses and Mileage	\$2,000	\$750
	5520	COO Administrative Commissions	\$1,000	\$1,000
	5530	COO Legal Expenses	\$1,000	\$1,000
Per Capita Apportionments				
	5600	General Assembly Per Capita	\$52,246	\$49,237
	5610	Synod Per Capita	\$31,999	\$30,156
Financial Services				
	5710	Financial Services-SLAP	\$5,360	\$5,360
	5720	Business Resources Consultant	\$1,500	\$1,500
	5730	Accounting/Audit	\$0	
Presbytery Office				
	5810	Insurance	\$3,150	\$1,943

	5815	Building and Grounds Maintenance	\$3,000	\$14,310
	5820	Utilities	\$4,000	\$0
	5825	Telephone and Telecommunications	\$2,200	\$300
	5830	Internet Service	\$1,700	?
	5835	Postage	\$500	\$500
	5840	Office Supplies	\$4,000	\$3,000
	5845	Photocopier Supplies and Maintenance	\$3,000	\$0
	5850	Equipment Maintenance	\$1,000	\$0
	5855	Tech Support Fees	\$600	\$0
	5860	Janitorial Services	\$1,200	\$0
	5865	Care Fund	\$200	\$200
	5870	Campus Ministry Center	\$0	\$0
	5875	Depreciation Expense	\$0	\$0
		Total Presbytery Operations	\$119,655	\$109,256
STAFF SERVICES AND SUPPORT				
Executive Presbyter				
	6010	EP-Salary and Housing and SECA offset	\$90,798	\$82,065
	6020	EP-Pension/Medical Benefits	\$31,208	\$8,971
	6030	EP-Continuing Education	\$1,500	\$750
	6040	EP-Expense Account	\$9,600	\$4,800
	6050	EP-GA Expense Account	\$2,000	
	6060	EP-Mid Council Leaders Gathering	\$1,500	\$1,500
		Total Cost for Executive Presbyter	\$136,606	\$98,086
Associate for Administration				
	6210	Admin Assistant-Salary	\$45,345	\$48,000
	6215	<i>Admin Assistant Bonus</i>	<i>\$0</i>	
	6220	Admin Assistant-Pension, Death and Disability	\$4,534	\$4,800
	6221	Admin Assistant-Major Medical	\$24,459	\$25,000
		<i>Total of 6220 and 6221</i>	\$28,993	\$29,800
	6230	Admin Assistant-Cont Ed	\$500	\$500
	6235	Admin Assistant-Social Security	\$3,469	\$3,672
	6250	Admin Professional Assoc Certificate	\$1,000	
		Total Cost For Administrative Asst.	\$79,307	\$81,972
ECCLESIASTICAL SERVICES AND SUPPORT				
Office of the Stated Clerk				
	7010	Stated Clerk-Salary	\$20,066	\$21,250
	7012	Stated Clerk-403(b) Annuity	\$5,000	\$5,000
	7030	Stated Clerk-Continuing Education	\$500	\$500
	7035	Stated Clerk-Social Security	\$1,534	\$1,626
	7040	Stated Clerk-Expense Account	\$1,500	\$1,500
	7050	Stated Clerk-GA Expense Account	\$1,000	\$0
	7060	S. C.-Mid Council Leaders Gathering	\$1,500	\$1,500

		Total Cost for Stated Clerk	\$31,100	\$31,376
GA Alternate Commissioners				
	7110	GA Alternate Commissioners	\$1,000	\$0
Ecclesiastical Services				
	7210	Bills & Overt Cmte Exp & Mileage	\$0	\$500
	7220	Session Records	\$100	\$500
			\$1,100	\$1,000
COMMISSION ON LEADERSHIP				
	7310	COL Commission Meetings and Mileage	\$6,500	\$6,500
	7320	COL Conferences/Grants/Scholarships	\$4,000	\$4,000
	7330	COL Annual Consultations: Candidate/Inquirer	\$500	\$500
	7340	COL Leadership Summit	\$1,000	\$1,000
	7450	Coaching for pastors and church staff		\$15,000
		Total Commission on Leadership	\$12,000	\$27,000
CONGREGATIONAL NURTURE				
	7410	CCN Meetings, Mileage, and Visitation	\$500	\$500
CONGREGATIONAL TRANSFORMATION & DEVELOPMENT				
	7510	Commission Meetings and Mileage	\$1,000	\$1,000
	7520	Camp Scholarships	\$3,000	\$3,000
	7530	Synod School Scholarships	\$1,600	\$1,600
	7550	Leadership Development-The Academy	\$2,500	\$2,500
		Total Congregational Transformation	\$8,100	\$8,100
PRESBYTERY RESPONSE TEAM				
	7610	PRT Mtg Expenses & Mileage	\$0	
	7620	CTD Camp Scholarships	\$0	
COMMITTEE ON REPRESENTATION				
	7710	Committee Meetings and Mileage	\$500	\$500
PERMANENT JUDICIAL COMMISSION				
	7910	Commission Meetings and Mileage	\$500	\$500
TRANSFORMING EVENTS				
	7215	Transforming Events Paid by Grant	\$0	\$0
	8215	Transforming Events Not Paid by Grant	\$0	\$0
TOTAL MINISTRY EXPENSES			\$389,368	\$369,290

INCOME BUDGET				
			Projected 2021 Income	Projected 2022 Income
	Account Number	Account Name		
	4000	Congregational Mission Support	\$83,000	\$80,000
	4004	Presbytery Peacemaking Offering	\$0	
	4110	Per Capita	\$250,174	\$235,769
	4140	Prior Year Per Capita	\$0	
	4200	Synod Support: Salary/Benefit	\$10,000	\$10,000
	4400	Interest and Dividends	\$0	
	4410	Transfer of Assets	\$11,019	\$58,734
	4420	Other Income	\$0	\$15,000
	4215	Transforming Events Grant		
	4900	Dividends Development and Mission Fund	\$0	
	4930	Dividends Church Closure Fund	\$0	
	2125	Payroll Protection Plan Loan/Grant	\$0	
		4.5% Withdrawal from Investment Accounts		
	Total		\$354,193	\$399,503
Pass Through Receipts	4700	GA Unified Mission	\$7,000	\$7,000
	4701	GA Designated Mission	\$0	
	4702	One Great Hour of Sharing	\$0	
	4703	Christmas Joy Offering	\$0	
	4704	GA Peace & Global Witness	\$0	
	4705	Witness Offering	\$0	
	4706	GA Pentecost Offering	\$0	
	4707	Hunger Program	\$0	
	4708	Theological Education Fund	\$0	
	4709	Disaster Relief	\$0	
	4720	Synod Unified Mission	\$7,000	
	4721	Synod Designated Mission	\$0	\$7,000
Grand Total Income			\$368,193	\$406,503

Attachment H

Session Records Report to Presbytery November 6, 2021			
City/Church Name	With No Exceptions	With Noted Exceptions	Not Read
Amboy, First Presbyterian	X		
Ashby, First Presbyterian	X		
Baxter, Lakes Area Presbyterian	X		
Beaver Creek, First Presbyterian			X
Blue Earth, First Presbyterian	X		
Brewster, First Presbyterian		X	
Browns Valley, United Methodist-Presbyterian			X
Cambria, Cambria Presbyterian	X		
Canby, First Presbyterian	X		
Crosslake, Crosslake Presbyterian			X
Dawson, First Presbyterian	X		
Doran, First Presbyterian			X
Edgerton, First Presbyterian	X		
Ellsworth, Zion Presbyterian	X		
Fergus Falls, Federated	X		
Foley, First Presbyterian			X
Fulda, First Presbyterian	X		
Holland, First Presbyterian			X
Iona, First Presbyterian	X		
Kasota, First Presbyterian	X		
Lake Crystal, First Presbyterian	X		
Lismore, First Presbyterian			X
Litchfield, First Presbyterian	X		
Luverne, First Presbyterian	X		
Madelia, First Presbyterian	X		
Mankato, First Presbyterian		X	
Marshall, Christ United Presbyterian			X
Maynard, First Presbyterian	X		

City/Church Name	With No Exceptions	With Noted Exceptions	Not Read
Milroy, Ashford Presbyterian			X
Mountain Lake, First Presbyterian			X
Osakis, First Presbyterian	X		
Pipestone, First Presbyterian			X
Randall, Randall Presbyterian	X		
Redwood Falls, First Presbyterian			X
Renville, Ebenezer Presbyterian	X		
Round Lake, First Presbyterian			X
Rushmore, Emmanuel Presbyterian	X		
Rushmore, First Presbyterian		X	
Russell, Grace First Parish			X
Saint Cloud, First Presbyterian	X		
Saint James, First Presbyterian		X	
Saint Peter, Union Presbyterian	X		
Silver Lake, Faith Presbyterian	X		
Slayton, First Presbyterian			X
Spicer, Harrison Presbyterian	X		
Spicer, Hope Presbyterian	X		
Underwood, Maine Presbyterian	X		
Willmar, First Presbyterian	X		
Windom, First Presbyterian			X
Winnebago, First Presbyterian	X		
Worthington, Westminster Presbyterian	X		

**Committee on Representation
Report to Presbytery of Minnesota Valleys
November 6, 2021**

(Those in italics will be elected)

Moderator of the Presbytery (with a seat on the Commission on Presbytery Life)

2022 *Nancy Skoog* RE *Randall*

Vice-Moderator of the Presbytery (with a seat on the Commission on Presbytery Life)

2022 *Leanne Thompson* TE *Willmar*

Past Moderator of the Presbytery (with a seat on the Commission on Presbytery Life)

2022 David Lick TE St. James

Ordination Exam Readers

2022 *David Lick* TE *St. James*

2022 *Cory Germain* TE *Fairmont*

2022 *Elaine Boyd (Alternate)* TE *Retired*

Class Commission on Presbytery Life

Presbytery Moderator

Presbytery Vice Moderator

Presbytery Past Moderator

2024 *Steve Anderson (1)* RE *Crosslake*

2024 *Lindsay Jacaruso (1)* TE *Mankato*

2023 *Randy Knuth (1)* RE *Fulda*

2023 *Barb Wawrzyniak (1)* RE *Silver Lake*

2023 Paul Seaton (2) RE Foley

2023 Jim Krapf (1) TE Worthington

2022 Andy Davis (Chair) (2) TE Saint Peter

2022 Judy Oldemeyer (2) RE Holland

2022 Bonnie Roys (1) TE Retired

Class Commission on Presbytery Operations

2024 *Le Roy Ennenga (Co-Chair) (3)* RE *Willmar (Personnel)*

2024 *Penny Temple-Johnson (1)* RE *Cambria (Personnel)*

2024 OPEN *(B&F)*

2023 Jason Cunningham (1) TE Luverne (Personnel)

2023 Patty Brandts (1) (Co-Chair) RE St. James (B&F)

2023 John Williamson (1) RE Spicer Hope (B&F)

2022 Keith Lohse (2) RE Windom (B&F)

2022 Bea Ourada (2) RE Willmar (Personnel)

Class Committee on Congregational Nurture

2024	<i>Darlene Scherbing (1)</i>	<i>RE</i>	<i>St. Cloud</i>
2024	<i>Sally Erdahl (1)</i>	<i>RE</i>	<i>St. Peter</i>
2024	<i>OPEN</i>		
2023	Al Jergenson (1)	TE	Saint Cloud
2023	Bill Yueill (3)	TE	Retired
2023	Terry Coffin (1)	RE	Randall
2022	Herb Rotunda (2)	TE	Dawson
2022	Michael Roys (1)	TE	Retired
2022	Gloria VandeBrake (1)	RE	Foley

Class Commission on Leadership

2024	<i>Scott Prouty (2)</i>	<i>TE</i>	<i>Redwood Falls</i>
2024	<i>John Lindholm (2)</i>	<i>TE</i>	<i>Fergus Falls</i>
2024	<i>Darin Seaman (1)</i>	<i>TE</i>	<i>St. Cloud</i>
2024	<i>OPEN</i>		
2024	<i>OPEN</i>		
2023	Deb Hess (2) (Co-Chair)	RE	Redwood Falls
2023	Anna Williamson (1)	TE	Renville
2023	Cory Germain (1)	TE	Fairmont
2023	Mike Butler (1)	RE	Winnebago
2023	<i>Michael Hartwell (1)</i>	<i>TE</i>	<i>Randall</i>
2022	Beverly Brock (2) (Co-Chair)	TE	Foley
2022	<i>Gordy Pennertz (1)</i>	<i>CRE</i>	<i>Litchfield</i>
2022	Karen Houtman (2)	RE	Canby
2022	Scott Thompson (2)	TE	Willmar
2022	<i>Bev Crute (3)</i>	<i>TE</i>	<i>Maynard</i>

Class Permanent Judicial Commission

2027	<i>Candace Adams</i>	<i>TE</i>	<i>Little Falls</i>
2027	<i>Karen Anderson</i>	<i>TE</i>	<i>Fergus Falls</i>
2027	<i>Elaine Boyd</i>	<i>TE</i>	<i>Retired</i>
2025	John Henke	RE	Saint Peter
2025	Norb Smith	RE	Mankato
2023	Kathy Blair	TE	Winnebago
2023	Ed Morgan	TE	Retired

Class Clearwater Board

2024	<i>Lenae Wordes (1)</i>	<i>RE</i>	<i>Renville</i>
2023	Terry Endresen (1)	RE	St. Peter

Class Okoboji Board

2023	Mary Winter (1)	RE	Fulda
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Class Synod Commissioners

2024 *Mark Ford (2)*

RE

Baxter

2023 Dennis Peterson (1)

RE

Harrison Spicer

Minnesota Valleys			9/30/2021				
Statement of Financial Position							
			12/31/2018	12/31/2019	12/31/2020	9/30/2021	YTD Unalloc. Income
Assets							
Operating Funds:	1000	Checking - USB	\$453,300	\$41,743	\$79,312	\$450,693	
	1001	Checking-Credit Union	\$0	\$0	\$0	\$0	
	1010	Savings - USB	\$112,645	\$112,700	\$112,711	\$112,716	
	1011	Savings-Credit Union	\$0	\$0	\$0	\$0	
	1180	Investment & Loan Program	\$0	\$0	\$0	\$0	
		Near-term Operating Funds:	\$565,945	\$154,442	\$192,023	\$563,408	
Investment Portfolios:	1100	NCTC Balanced Income Fund	\$165,453	\$186,047	\$213,553.00	\$227,753.80	
	1110	NCTC MN Val Ch Loan Fund	\$230,656	\$262,643	\$298,696.05	\$318,558.64	
	1120	NCTC Development & Mission	\$364,758	\$431,931	\$491,247.99	\$523,914.84	
	1150	NCTC Proceeds - Church Closure	\$412,855	\$464,243	\$532,861.67	\$568,295.84	
	1210	NCMF Candidates Trust Fund	\$16,878	\$18,558	\$19,612	\$20,444	
	1220	Fndn-Ken Stinson	\$16,835	\$16,835	\$16,835	\$16,835	
	1230	PCF Beatrice Ronning Fund	\$9,253	\$9,253	\$9,253	\$9,253	
	1200	Fndn-Millennium Fund	(\$0)	(\$0)	(\$0)	(\$0)	
			\$1,216,687	\$1,389,509	\$1,582,058	\$1,685,054	
Non-Financial Assets:	1400	Willmar Church Loan	\$6,010	\$137	(\$0)	(\$0)	
	1405	Edgerton Church Loan	\$1,716	\$1,716	\$0	\$0	
	1450	Lifespring Ch-Contract forDeed	\$0	\$0	\$0	\$0	
	1500	Office Equipment	\$39,589	\$39,589	\$39,589	\$0	
	1510	Office Kitchenet	\$0	\$0	\$0	\$0	
	1520	Office Furniture	\$0	\$0	\$0	\$0	
	1530	Land	\$212,643	\$212,643	\$212,643	\$0	
	1540	Building	\$139,524	\$139,524	\$139,524	\$0	
	1550	Land Improvments	\$47,202	\$47,202	\$47,202	\$0	
	1599	Accumulated Depreciation	(\$182,540)	(\$182,540)	(\$182,540)	\$0	
			\$264,143	\$258,270	\$256,417	(\$0)	
		Total Assets:	\$2,046,774	\$1,802,221	\$2,030,498	\$2,248,462	
Liabilities							
Operating Payables:	1208	Due From (To) Synod Payroll	\$324,129	\$17,813	\$19,207	\$11,841	
	1209	SBA PPP Loan	\$0	\$0	\$0	\$0	
	2103	GA Per Capita	\$8,562	\$4,478	\$4,487	\$4,344	
	2099	A/P Synod - Per Capita/Fin Svs	\$45,960	\$3,233	\$3,210	\$3,114	
	2024	Unallocated Deposits	\$525	\$525	\$525	\$525	
			\$379,176	\$26,049	\$27,429	\$19,824	
Pass-through Payables:	2000	GA Unified Mission	\$9,218	(\$2,734)	(\$1,210)	(\$2,828)	
	2001	GA Designated Mission	\$2,116	(\$3,172)	(\$722)	(\$2,772)	
	2020	Synod Unified Mission	\$14,219	\$2,922	\$3,112	\$2,828	
	2021	Synod Designated Mission	\$364	\$364	\$364	\$364	
	2002	GA One Great Hour of Sharing	\$18,728	\$1,257	\$755	\$745	
	2003	GA Christmas Joy Offering	\$9,721	\$1,155	\$874	\$724	
	2004	GA Peace & Global Witness	\$1,855	(\$255)	\$1,854	\$2,068	
	2005	GA Witness Offering	\$2,629	\$2,629	\$324	\$0	
	2006	GA Pentecost Offering	\$3,454	\$86	\$0	\$12	
	2007	GA Hunger Program	\$527	\$527	\$1,277	\$527	
	2008	GA Theological Education Fund	\$1,900	\$1,300	\$890	\$800	
	2009	GA Disaster Relief	\$16,023	\$8,860	\$9,950	\$8,825	
	2010	Special Offering Payable	\$0	\$1,304	\$1,304	\$1,304	
			\$80,754	\$14,242	\$18,773	\$12,598	
		Total Liabilities:	\$459,930	\$40,291	\$46,202	\$32,421	

Minnesota Valleys			9/30/2021				
Statement of Financial Position							
			12/31/2018	12/31/2019	12/31/2020	9/30/2021	YTD Unalloc. Income
Net Assets							
Designated Accounts:	2100	SDOP	(\$2,723)	(\$1,644)	\$3,267	\$545	
	2105	Shared/Emergency Grant	\$7,743	\$10,923	\$13,423	\$15,923	
	2110	Legal/PJC	\$2,619	\$3,529	\$4,029	\$4,529	
	2115	Jackson Church sale	\$0	\$0	\$0	\$162,535	
	2120	Presbytery Building Sale	\$0	\$0	\$0	\$180,445	
	2125	PPP Loan Fund	\$0	\$0	\$0	\$33,240	
	2130	Operational Reserve Account	(\$5,730)	(\$5,730)	\$50,000	\$49,846	
	2135	GA Alternates	\$1,800	\$1,523	\$3,523	\$4,687	
	2140	EP General Assembly Account	\$1,311	\$359	\$1,359	\$3,152	
	2145	Stated Clerk GA Acct	\$3,571	\$4,595	\$5,595	\$6,410	
	2150	Funds Collected for Clearwater	\$2,150	\$0	\$1,440	\$0	
	2160	Funds Collected for Okoboji	\$500	\$0	\$0	\$0	
	2165	Admin Asst Contin Ed	\$276	\$0	\$405	\$905	
	2170	EP Continuing Ed	\$1,133	\$0	\$0	\$750	
	2175	Stated Clerk Contin Ed	\$0	\$0	\$264	\$764	
	2200	Supp&Dev Pastri&Congr Leaders	\$614	\$614	\$614	\$614	
	2210	Commission on Leadership Event	\$7,413	\$7,640	\$8,560	\$9,310	
	2220	Boundary Training	\$2,934	\$2,380	\$2,124	\$2,874	
	2300	Camp&Conference Scho&Support	\$22,380	\$24,789	\$27,880	\$34,192	
	2302	Triennium	\$10,400	\$93	\$3,273	\$6,593	
	2305	3-Year Grants to Pastors	\$0	\$0	\$0	\$0	
	2307	Ethiopia-So Sudan Mins Network	(\$290)	\$0	\$0	\$0	
	2310	Cong Transformation	\$43,289	\$50,657	\$52,295	\$63,624	
	2315	ChemicAbuse&DependTrng Pastors	\$2,239	\$1,747	\$2,060	\$2,258	
	2320	Pby Pentecost Offering	\$241	\$241	\$241	\$241	
	2325	Technology Upgrades	\$3,511	(\$964)	(\$1,660)	\$3,318	
	2330	Peace and Global Witness	(\$2,454)	(\$70)	\$2,737	\$5,863	
	2450	Lead Dev for Minis-The Academy	\$4,623	\$4,623	\$4,623	\$4,623	
	2500	Occidente Projects	\$2,747	\$3,707	\$200	\$200	
	2510	Occidente Scholarships	\$3,276	\$941	\$7,943	\$8,180	
	2520	Occidente Travel	\$631	\$1,081	\$1,447	\$2,947	
	2530	Occidente Miss Work Trip	\$1,183	\$1,183	\$1,183	\$1,183	
	2550	Candidate Trust Fund/Interest	\$26,909	\$28,074	\$28,842	\$30,214	
	2605	Millenium Fund	\$0	\$0	\$0	\$0	
			\$141,585	\$146,958	\$225,667	\$639,965	
Restricted Funds	2800	Endow Mem Acct/K Stinson	\$13,272	\$13,272	\$13,272	\$0	
	2810	Perm Restricted - Ronning	\$9,253	\$9,253	\$9,253	\$0	
	3400	Perm Restrict Stinson Fund	\$0	\$0	\$0	\$13,272	\$0
	3420	Perm Restrict Ronning Fund	\$0	\$0	\$0	\$9,253	\$0
	3215	Transforming Events Desig Fund	\$0	\$21,950	\$27,937	\$18,212	(\$4,905)
	3120	Small Church Resid. Grants	\$0	\$0	\$15,000	\$15,000	\$0
			\$22,524	\$44,474	\$65,462	\$55,737	
Equity in Funds Invested	2600	Candid. Trust -income is undes	\$17,711	\$16,373	\$16,373	\$0	
	2400	Dev & Mission -income is undes	\$321,061	\$301,816	\$244,442	\$0	
	3300	Temp. Restrict Balanced Fnd	\$0	\$0	\$0	\$186,047	\$6,152
	3310	Temp. Restrict Loan Fund	\$0	\$0	\$0	\$262,643	\$22,940
	3320	Temp. Restrict Dev/Mis Fund	\$0	\$0	\$0	\$244,442	\$8,490
	3350	Temp. Restrict Closures Fund	\$0	\$0	\$0	\$464,243	\$12,787
	3360	Temp. Restrict Candid. Fund	\$0	\$0	\$0	\$16,373	\$187
	3000	Pooled Funds Unallocated	\$745,640	\$688,017	\$832,712	\$0	
			\$1,084,411	\$1,006,206	\$1,093,527	\$1,173,748	
Reserves & YTD Surplus	3100	Prior Years' Unalloc. Surplus	\$397,121	\$397,121	\$397,121	\$275,349	\$25,592
		YTD Unallocated Changes in Funds	(\$67,384)	\$172,822	\$192,550	\$18,694	
		YTD Operating Surplus (Deficit)	\$8,586	(\$5,652)	\$9,970	\$127,328	
		YTD Non-operating Income (Loss)			\$0	(\$74,780)	
			\$338,323	\$564,291	\$599,641	\$346,592	
Total Liabilities and Net Assets			\$2,046,774	\$1,802,221	\$2,030,498	\$2,248,462	

Minnesota Valleys		9/30/2021					
Statement of Financial Position							
		12/31/2018	12/31/2019	12/31/2020	9/30/2021		YTD Unalloc. Income
Composition of Assets							
	Assets Needed to Cover Liabilities	\$459,930	\$40,291	\$46,202	\$32,421		
	Assets Needed to Cover Ded. Accounts	\$141,585	\$146,958	\$225,667	\$639,965		
	Non-Financial Assets	\$264,143	\$258,270	\$256,417	(\$0)		
	Unallocated YTD Income (incl. inv. gains)				\$71,242		
→	Undesig. Assets	\$1,181,116	\$1,356,702	\$1,502,212	\$1,504,834		
		\$2,046,774	\$1,802,221	\$2,030,498	\$2,248,462		

a. Dividends are generally reinvested and portfolio and values are marked to market, quarterly.

Statement of Financial Activity										
For the Month Ended		September 30, 2021								
		Previous Years				Current Year			Current Budget	
Statement of Financial Activities		12/31/2018	12/31/2019	12/31/2020	YTD 9/30/2020	Current Mo. 9/30/2021	Current YTD 9/30/2021	YTD Budget	Full Yr. Budget	
<i>Mission Connections</i>	5310	South Sudan/Ethiopia TaskForce	\$0	\$2,091	\$1,500	\$1,200	\$958	\$1,258	\$1,200	\$1,600
	5330	Occidente-TF Mtgs & Mileage	\$0	\$175	\$71	\$71	\$0	\$0	\$206	\$275
	5335	Occidente-INEPG	\$0	\$50	\$275	\$0	\$0	\$0	\$0	\$0
	5340	Occidente-ProjectsScholarships	\$3,509	\$2,782	\$2,750	\$2,750	\$0	\$0	\$2,888	\$3,850
	5345	Occidente-Guat Network Conf	\$350	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	5350	Occidente - Delegation	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	5370	Pres Clearwater Forest	\$6,650	\$4,395	\$8,040	\$4,975	\$1,250	\$3,750	\$3,750	\$5,000
	5375	Lakeshore Center on Okoboji	\$5,000	\$3,375	\$4,500	\$3,375	\$1,125	\$3,375	\$3,375	\$4,500
	5376	MN Council of Churches	\$0	\$0	\$1,500	\$1,500	\$0	\$0	\$1,125	\$1,500
	5380	Transfer to Peace Fund	\$1,478	\$1,911	\$1,271	\$788	\$105	\$1,000	\$0	\$0
<i>Unified Missions</i>	5400	GA Unified Mission	\$12,271	\$10,081	\$9,930	\$6,504	\$594	\$8,270	\$5,250	\$7,000
	5401	GA Designated Mission	\$5,288	\$6,380	\$7,350	\$4,900	\$400	\$730	\$0	\$0
	5402	One Great Hour of Sharing	\$18,202	\$18,996	\$14,365	\$14,275	\$0	\$15,301	\$0	\$0
	5403	Christmas Joy Offering	\$8,778	\$11,617	\$12,248	\$12,098	\$0	\$9,225	\$0	\$0
	5404	GA Peace & Global Witness	\$0	\$3,879	\$2,581	\$1,600	\$214	\$2,031	\$0	\$0
	5405	Witness Offering	\$2,629	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	5406	GA Pentecost Offering	\$3,454	\$3,831	\$2,024	\$1,868	\$12	\$2,033	\$0	\$0
	5407	Hunger Program	\$368	\$1,000	\$750	\$0	\$0	\$0	\$0	\$0
	5408	Theological Education Fund	\$1,100	\$760	\$843	\$753	\$0	\$400	\$0	\$0
	5409	Disaster Relief	\$7,823	\$3,328	\$5,816	\$1,726	\$625	\$2,200	\$0	\$0
	5410	Special Pass-through Offerer	\$0	\$736	\$0	\$0	\$0	\$0	\$0	\$0
	5420	Synod Unified Mission	\$11,985	\$9,162	\$8,686	\$6,458	\$594	\$6,889	\$5,250	\$7,000
	5421	Synod Designated Mission	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	5424	Synod Peace&Global Witness	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		<i>Total Commission on Presb Life</i>	\$104,420	\$133,320	\$86,342	\$66,474	\$6,152	\$57,293	\$31,069	\$41,425
COMMISSION ON PRESB. OPERATIONS										
<i>Commission Operations</i>	5510	COO Mtg Exp & Mileage	\$1,310	\$2,754	\$790	\$818	\$81	\$316	\$1,500	\$2,000
	5520	COO Administrative Commissions	\$2,148	\$1,005	\$426	\$179	\$0	\$0	\$750	\$1,000
	5530	COO Legal	\$90	\$240	\$210	\$210	\$0	\$0	\$750	\$1,000
	5540	COO Addl Staff Support	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<i>Per Capita Apport.</i>	5600	GA Per Capita	\$51,427	\$53,851	\$56,208	\$40,463	\$4,354	\$39,184	\$39,185	\$52,246
	5610	Synod Per Capita	\$35,926	\$33,853	\$33,154	\$24,865	\$2,667	\$23,999	\$23,999	\$31,999
<i>Financial Services</i>	5710	Financial Services-SLAP	\$7,000	\$5,360	\$5,360	\$4,020	\$447	\$4,020	\$4,020	\$5,360
	5720	Business Resources Consultant	\$1,375	\$1,500	\$1,500	\$1,125	\$125	\$1,125	\$1,125	\$1,500
	5730	Accounting/Audit	\$4,813	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<i>Presbytery Office</i>	5810	Insurance	\$5,332	\$3,600	\$3,687	\$2,585	\$1,077	\$3,940	\$2,363	\$3,150
	5815	Building/Ground Maintenance	\$9,130	\$2,533	\$2,690	\$2,211	\$240	\$5,671	\$2,250	\$3,000
	5820	Utilities	\$3,694	\$3,786	\$3,127	\$2,498	\$140	\$2,521	\$3,000	\$4,000
	5825	Telephone/Telecommunications	\$1,011	\$1,729	\$1,763	\$1,441	\$124	\$1,455	\$1,650	\$2,200
	5830	Internet Service	\$504	\$2,044	\$1,005	\$765	\$191	\$1,124	\$1,275	\$1,700
	5835	Postage	\$210	\$134	\$1,151	\$832	\$11	\$161	\$375	\$500
	5840	Office Supplies	\$2,697	\$733	\$996	\$585	\$1,735	\$2,385	\$3,000	\$4,000
	5845	Photocopier-Supplies&Maint	\$2,329	\$3,462	\$4,011	\$2,872	-\$216	\$3,421	\$2,250	\$3,000
	5850	Equipment Maint & Purchase	\$488	\$34	\$116	\$116	\$0	\$0	\$750	\$1,000
	5855	Tech Support Fees	\$364	\$590	\$664	\$498	\$57	\$514	\$450	\$600
	5860	Janitorial Services	\$1,169	\$1,501	\$837	\$676	\$0	\$0	\$900	\$1,200
	5865	Care Fund	\$55	\$140	\$0	\$0	\$0	\$0	\$150	\$200
	5870	Campus Ministry Center	\$0	\$0	\$0	\$0	\$0	\$109	\$0	\$0
	5875	Depreciation Expense	\$7,422	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		<i>Total Commission on Presb. Ops</i>	\$138,495	\$118,848	\$117,694	\$86,758	\$11,031	\$89,945	\$89,741	\$119,655

Statement of Financial Activity										
For the Month Ended		September 30, 2021								
		Previous Years				Current Year		Current Budget		
		12/31/2018	12/31/2019	12/31/2020	YTD 9/30/2020	Current Mo. 9/30/2021	Current YTD 9/30/2021	YTD Budget	Full Yr. Budget	
Statement of Financial Activities										
STAFF SERVICES AND SUPPORT										
<i>Executive</i>	6010	EP Salary & Housing	\$76,168	\$81,874	\$89,368	\$67,026	\$3,140	\$38,682	\$68,099	\$90,798
	6020	EP Benefits	\$26,152	\$27,397	\$30,717	\$23,037	\$0	\$5,201	\$23,406	\$31,208
	6030	EP Continuing Education	\$1,711	\$437	\$750	\$750	\$0	\$0	\$1,125	\$1,500
	6040	EP Expense Account	\$6,526	\$10,543	\$4,222	\$3,317	\$461	\$1,760	\$7,200	\$9,600
	6050	EP GA Expense Account	\$1,952	\$0	\$207	\$207	\$0	\$0	\$1,500	\$2,000
	6060	Mid-Council Leaders Gathering	\$1,510	\$1,358	\$0	\$0	\$0	\$0	\$1,125	\$1,500
		<i>Total Executive Presbyter</i>	\$114,020	\$121,611	\$125,263	\$94,337	\$3,601	\$45,644	\$102,455	\$136,606
<i>Admin. Assistant</i>	6210	Admin Assistant-Salary	\$42,548	\$42,504	\$44,629	\$33,472	\$3,779	\$34,008	\$34,009	\$45,345
	6215	Admin Assistant Bonus	\$0	\$0	\$1,035	\$1,035	\$0	\$0	\$0	\$0
	6220	Admin Assistant-Pension	\$8,193	\$29,952	\$32,288	\$24,216	\$2,425	\$21,822	\$3,401	\$4,534
	6221	Admin Assistant-Major Medical	\$17,563	\$0	\$0	\$0	\$0	\$0	\$18,344	\$24,459
	6230	Admin Assistant-Cont Ed	-\$881	\$70	\$0	\$0	\$0	\$0	\$375	\$500
	6235	Admin Assistant-Social Securit	\$3,237	\$3,190	\$3,347	\$2,509	\$281	\$2,517	\$2,602	\$3,469
	6250	Admin Professl Assoc Certific	\$2,055	\$1,000	\$0	\$0	\$0	\$0	\$750	\$1,000
		<i>Total Admin Assistant</i>	\$72,715	\$76,716	\$81,299	\$61,232	\$6,484	\$58,347	\$59,480	\$79,307
		Total Staff Services & Support	\$186,697	\$198,326	\$206,562	\$155,569	\$10,085	\$103,990	\$161,935	\$215,913
ECCLESIASTICAL SERVICES & SUPPORT										
<i>Stated Clerk</i>	7010	Stated Clerk-Salary	\$18,262	\$20,761	\$23,348	\$17,511	\$1,672	\$15,049	\$15,050	\$20,066
	7012	Stated Clerk-Annuity	\$4,497	\$5,000	\$5,000	\$3,750	\$417	\$3,750	\$3,750	\$5,000
	7030	Stated Clerk-Continuing Educ	\$368	\$236	\$0	\$0	\$0	-\$378	\$375	\$500
	7035	Stated Clerk-Social Security	\$1,413	\$1,588	\$1,786	\$1,340	\$128	\$1,151	\$1,151	\$1,534
	7040	Stated Clerk-Expense Account	\$2,577	\$1,420	\$1,341	\$1,071	\$613	\$861	\$1,125	\$1,500
	7050	Stated Clerk-GA Expense Acct	-\$24	\$0	\$185	\$185	\$157	\$157	\$750	\$1,000
	7060	Stated Clerk-Fall Polity Conf	\$1,255	\$729	-\$386	-\$386	\$0	\$0	\$1,125	\$1,500
		<i>Total Stated Clerk</i>	\$28,348	\$29,734	\$31,274	\$23,470	\$2,986	\$20,590	\$23,325	\$31,100
<i>GA Alt. Commission</i>	7110	GA Commiss & Alternates	\$2,077	\$0	\$836	\$836	\$0	\$0	\$750	\$1,000
<i>Ecclesiastical Services</i>	7210	Bills&Overt Cmte Exp&Mileage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	7220	Session Records Committee	\$37	\$34	\$0	\$0	\$0	\$0	\$75	\$100
		<i>Total Ecc. Services & Support</i>	\$30,462	\$29,767	\$32,110	\$24,306	\$2,986	\$20,590	\$24,150	\$32,200
COMMISSION ON LEADERSHIP										
	7310	COL Commission Mtg&Mileage Exp	\$6,597	\$6,793	\$2,822	\$2,416	\$1,143	\$1,773	\$4,875	\$6,500
	7320	COL Conf/Granta/Scholarships	\$0	\$1,500	\$1,500	\$1,500	\$0	\$0	\$3,000	\$4,000
	7330	COL Ann Consult Cand/Inquirers	\$0	\$161	\$0	\$0	\$0	\$0	\$375	\$500
	7340	COL-Synod Leadership Summit	\$0	\$0	\$0	\$0	\$0	\$0	\$750	\$1,000
		<i>Total Commission on Leadership</i>	\$6,597	\$8,454	\$4,322	\$3,916	\$1,143	\$1,773	\$9,000	\$12,000
COMMITTEE ON CONGREGATIONAL NURTURE										
	7410	CCN Mtg Exp & Mileage	\$258	\$206	\$363	\$363	\$0	\$0	\$375	\$500
	7420	CCN Visitation Mileage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		<i>Total Comm. On Cong. Nurture</i>	\$258	\$206	\$363	\$363	\$0	\$0	\$375	\$500
COMMISSION ON CONGR TRANSFORMATION & DEVELOPMENT										
	7510	CTD Commission Mtg Exp&Mileage	\$248	\$761	\$617	\$615	\$0	\$0	\$750	\$1,000
	7520	CTD Camp Scholarships	\$2,000	\$3,750	\$150	\$150	-\$75	\$3,000	\$2,250	\$3,000
	7530	CTD Synod School Scholarships	\$200	\$1,200	\$0	\$0	\$0	\$400	\$1,200	\$1,600
	7550	Leadership Dev. - Academy	\$0	\$2,500	\$2,500	\$2,500	\$0	\$0	\$1,875	\$2,500
		<i>Total Cong. Trans. & Development</i>	\$2,448	\$8,211	\$3,267	\$3,265	(\$75)	\$3,400	\$6,075	\$8,100

Statement of Financial Activity									
For the Month Ended		September 30, 2021							
		Previous Years				Current Year		Current Budget	
Statement of Financial Activities		12/31/2018	12/31/2019	12/31/2020	YTD 9/30/2020	Current Mo. 9/30/2021	Current YTD 9/30/2021	YTD Budget	Full Yr. Budget
PRESBYTERY RESPONSE TEAM									
7610	PRT Mtg Expenses & Mileage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7620	PRT Team Training	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<i>Total Presbytery Response Team</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
COMMITTEE ON REPRESENTATION									
7710	COR Mtgs & Mileage	\$342	\$389	\$0	\$0	\$0	\$0	\$375	\$500
PERMANENT JUDICIAL COMMISSION									
7910	PJC Mtg Expenses & Mileage	\$0	\$0	\$0	\$0	\$0	\$0	\$375	\$500
TRANSFORMING EVENTS									
5015	Grant Transfer	\$0	\$21,950	\$31,050	\$0	\$0	\$0	\$0	\$0
7215	TRFMG Evts Grant expenses	\$239	\$12,978	\$9,980	\$8,710	\$3,855	\$4,905	\$0	\$0
8215	TRFMG Evts exp not pd by grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<i>Total Transforming Events</i>	\$239	\$34,928	\$41,030	\$8,710	\$3,855	\$4,905	\$0	\$0
	Total Expenses	\$469,957.93	\$532,450.41	\$491,690	\$349,361	\$35,178	\$281,897	\$323,095	\$430,793
	Operating Net Income	\$8,586	(\$5,652)	\$9,970	\$34,736	(\$9,284)	\$127,328	(\$47,813)	\$0
Non-operating Income									
4730	Gain (Loss) on Building Sale	\$0	\$0	\$0	\$0	-\$75,781	-\$74,780	\$0	\$0
Portfolio Value									
Value Changes									
4910	Market Valuation/Dev&Miss	-\$19,245	\$67,172	\$59,317	\$21,135	-\$1,651	\$16,740	\$0	\$0
4920	Market Valuation/ChClosure	-\$16,547	\$51,388	\$68,619	\$27,057	-\$1,791	\$28,455	\$0	\$0
4950	Market Value Candid. Tr.	-\$1,337	\$1,680	\$1,054	\$299	\$0	\$831	\$0	\$0
4980	Market Value MNV (Loan, Balan)	-\$30,254	\$52,582	\$63,559	\$23,686	-\$718	\$12,431	\$0	\$0
4990	Undesignated Investment Gain/Loss	\$0	\$0	\$0	\$0	-\$735	\$12,734	\$0	\$0
Costs and Transfers									
5910	Operating Transfer Dev/Miss	\$0	\$0	\$0	\$0	\$917	\$8,250	\$0	\$0
5920	Operating Transfer Closure Fnd	\$0	\$0	\$0	\$0	\$1,741	\$15,668	\$0	\$0
5950	Candid. Fnd Transfer to 2550	\$0	\$0	\$0	\$0	\$0	\$645	\$0	\$0
5970	Operating Transfer Loan Fund	\$0	\$0	\$0	\$0	\$985	\$8,864	\$0	\$0
5980	Operating Transfer Bal. Fund	\$0	\$0	\$0	\$0	\$698	\$6,279	\$0	\$0
5990	Mo. Trans. from Unallocated Eq	\$0	\$0	\$0	\$0	\$1,421	\$12,791	\$0	\$0
	Total Portfolio Income	(\$67,384)	\$172,822	\$192,550	\$72,176	(\$10,656)	\$18,694	\$0	\$0
	Net Income	-\$58,798	\$167,169	\$202,520	\$106,912	-\$95,721	\$71,242	(\$47,813)	-\$63,750
a. Based on a 4.5% annual distribution from NCTC investment assets minus an annual distribution of \$15,000 placed in designated accounts 2300, 2310, 2325, 2330 for benefit of Camps and scholarships, Congregational transformation, Technology, and Peace & global witness.									